



AGENDA

FOR THE

REGULAR BOARD OF ALDERMEN MEETING

OF

MONDAY, MARCH 2, 2015

AT THE

MANCHESTER POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE



REGULAR MEETING OF THE BOARD OF ALDERMEN

NEXT BILL: 15-2214
NEXT ORD: 15-2100
NEXT RES: 15-0518

DATE: MONDAY, MARCH 2, 2015 – 7:00 p.m.

MEETING TO BE HELD AT THE POLICE FACILITY
200 HIGHLANDS BOULEVARD DRIVE

PUBLIC HEARING: Special Use Permit Request
for a massage therapist business
at 128 Enchanted Parkway

AGENDA

PAGE NO.

1. Call to Order:
 - a. Pledge of Allegiance to the Flag
 - b. Invocation
2. Roll Call and Statement of Quorum
3. Approval of the Minutes:
 - a. Minutes of the Regular Board of Aldermen meeting of February 17, 2015 1 - 5
4. Establishment of Order of Items on the Agenda
5. Consideration of Petitions and Comments from the Public
 - a. Presentation to the City of painting by Bill Vivrett
 - b. Comments from the Public
6. Reports from the Mayor

a.	Mayoral Report	
7.	Reports from the City Administrator	
a.	List of Paid Bills (Warrant dates of February 11 – February 27, 2015)	6 - 25
8.	Reports from Committees	
a.	Planning and Zoning Commission	
b.	Homecoming Committee	
c.	Manchester Arts	
9.	Action on Old Bills	
a.	There are none.	
10.	Introduction of New Bills	
a.	Resolution accepting bid for the aquatic building and pavilion roofing project – Alderman Diehl	26 - 31
b.	Resolution authorizing execution of a Municipal Housing and Community Development Cooperation Agreement – Alderman Hamill	32 - 38
c.	Resolution accepting an opportunity grant from the Regional Arts Commission – Alderman Stevens	39 - 46
d.	Bill approving a Special Use Permit for a massage therapist business at 128 Enchanted Parkway, Suite 102 – first reading – Alderman Clement	47 - 61
	<i>EMERGENCY LEGISLATION REQUESTED BY APPLICANT</i>	
11.	Miscellaneous	
a.	Comments from the Public	
12.	Executive Sessions:	

- a. Closed Session: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to the leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.
- b. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

13. Adjournment

Note: Due to ongoing City business, all meeting agendas should be considered tentative.

If you are a person with a disability or have special needs in order to participate in this public meeting, please contact City Administrator Andy Hixson no later than 72 hours before the meeting.

For more information, call:

636-227-1385 VOICE

1-800-735-2966 TDD

1-800-735-2466 RELAY MISSOURI



City of Manchester
14318 Manchester Road
Manchester, Missouri 63011

(636) 227-1385

PUBLIC HEARING NOTICE

The City of Manchester Board of Aldermen shall hold a public hearing on Monday, March 2, 2015 at 7:00 p.m. at the Manchester Police Facility, 200 Highlands Boulevard Drive, to consider the following:

A. CASE #15-SUP-002 – A request for a Special Use Permit has been made by Elizabeth Ann Maddox of Precision Massage, LLC (formerly Selah Massage Therapies, LLC) for a massage therapist business at 128 Enchanted Parkway, Suite 102. The property is zoned C-1 Commercial District.



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF TUESDAY, FEBRUARY 17, 2015
AT 200 HIGHLANDS BOULEVARD DRIVE**

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Ottenad, Alderman Schrader, Alderman Diehl, and Mayor Willson. Alderman Stevens, Alderman Hamill, and Attorney Gunn were absent. A quorum was present.

3. APPROVAL OF THE MINUTES

- a. Minutes of the February 2, 2015 Public Hearing in regard to a Special Use Permit Request for a laundry and dry cleaning business

Alderman Clement made the motion to approve the Minutes of the February 2, 2015 Public Hearing in regard to a Special Use Permit Request for a laundry and dry cleaning business. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

- b. Minutes of the February 2, 2015 Public Hearing in regard to a modification of the sign regulations in the Planned Business District

Alderman Schrader made the motion to approve the Minutes of the February 2, 2015 Public Hearing in regard to a modification of the sign regulations in the Planned Business District. The motion was seconded by Alderman Clement and carried unanimously, without objection.

- c. Minutes of the February 2, 2015 Regular Board of Aldermen meeting

Alderman Clement made the motion to approve the Minutes of the February 2, 2015 Regular Board of Aldermen meeting. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

Agenda Item 3a

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Mayor Willson stated that Alderman Clement would be doing the second reading of Bill # 15-2213, and Alderman Ottenad would be reading the Resolution assigned to Alderman Stevens.

Alderman Clement made the motion to approve the Order of Items on the Agenda as amended. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Comments from the Public

There were none.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported on February 9, he met with the District Manager from the Boy Scouts of America, along with Director Arnett and City Administrator Hixson. Mayor Willson said the District Manager wanted to get familiar with the City of Manchester and see what the boy scouts can do to participate in Manchester projects. On February 12, he, along with Chief Walsh and City Administrator Hixson, went to the MADD (Mothers Against Drunk Drivers) Dinner; Lieutenant Smith, Officer Roybal and Officer Ebert were presented with awards in regard to apprehending drunk drivers and alcohol-related offenses. Mayor Willson attended the Lafayette Area Mayors Organization meeting on February 13, the discussion was about tax conversation and how the tax structure could be changed. Mayor Willson reported that today there was a meeting with Michelle Vogel, the Engineer for the Missouri Department of Transportation (MoDOT). He said they discussed cutting grass, plowing streets, and painting boxes, also in attendance were Alderman Ottenad, Alderman Clement, and Director Ruck. In addition, Mayor Willson attended the Rotary Club Luncheon today with Director Arnett, Alderman Diehl, and City Administrator Hixson and they discussed the potential for economic development.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of February 5 – February 11, 2015)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated that they did not meet last week, but there is an Agenda for next week.

b. Manchester Arts

Alderman Clement advised that the Manchester Arts Board meets tomorrow. The

photography show will be at Manchester United Methodist Church. Also, the Manchester Community Band concerts are being planned currently and they now have themes, it is estimated that there will be 80 to 120 musicians.

9. ACTION ON OLD BILLS

- a. BILL # 15-2210, AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR A LAUNDRY AND DRY CLEANING BUSINESS AT 14523 MANCHESTER ROAD

Alderman Diehl read for the second time Bill # 15-2210, entitled: "AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO STL CLEANERS, LLC, DOING BUSINESS AS CD ONE PRICE CLEANERS TO OPERATE A LAUNDRY AND DRY CLEANING BUSINESS AT 14523 MANCHESTER ROAD, AS PROVIDED FOR IN SECTION 405.240(C)(5)(f) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER", by title only.

Alderman Diehl made the motion that Bill # 15-2210 become Ordinance # 15-2096. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Stevens - absent
Alderman Hamill - absent
Alderman Diehl - aye
Alderman Schrader - aye
Alderman Ottenad - aye
Alderman Clement - aye

Mayor Willson announced that the motion passed 4 - 0, with no objections and two absentees.

- b. BILL # 15-2211, AN ORDINANCE APPROVING A TEXT AMENDMENT TO THE CODE RELATING TO SIGNAGE REGULATIONS IN THE PLANNED BUSINESS DISTRICT

Alderman Clement read for the second time Bill # 15-2211, entitled: "AN ORDINANCE AMENDING SECTION 405.285(E)(2)(e) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER RELATING TO SIGNS IN THE PLANNED BUSINESS DISTRICT OF THE CITY OF MANCHESTER", by title only.

Alderman Clement made the motion that Bill # 15-2212 become Ordinance # 15-2097. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Hamill - absent
Alderman Diehl - aye
Alderman Schrader - aye
Alderman Ottenad - aye

Agenda Item 3a

Alderman Clement - aye
Alderman Stevens - absent

Mayor Willson announced that the motion passed 4 - 0, with no objections and two absentees.

- c. BILL # 15-2212, AN ORDINANCE AMENDING THE CODE OF ORDINANCES RELATING TO THE BOCA CODE

Alderman Schrader read for the second time Bill # 15-2212, entitled: "AN ORDINANCE AMENDING CERTAIN PORTIONS OF SECTION 405.320 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER RELATING TO REFERENCES THEREIN TO THE BOCA CODE", by title only.

Alderman Schrader made the motion that Bill # 15-2212 become Ordinance # 15-2098. The motion was seconded by Alderman Ottenad and Alderman Clement.

A poll of the Board showed:

Alderman Diehl - aye
Alderman Schrader - aye
Alderman Ottenad - aye
Alderman Clement - aye
Alderman Stevens - absent
Alderman Hamill - absent

Mayor Willson announced that the motion passed 4 - 0, with no objections and two absentees.

- d. BILL # 15-2213, AN ORDINANCE AUTHORIZING CONTRACT FOR PARTICIPATION IN ST. LOUIS COUNTY COURT'S MENTAL HEALTH/JAIL DIVERSION PROGRAM

Alderman Clement read the second time for Alderman Hamill Bill # 15-2213, entitled: "AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE ON BEHALF OF THE CITY OF MANCHESTER A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI FOR MUNICIPAL ORDINANCE PROSECUTION IN THE ST. LOUIS COUNTY MUNICIPAL COURT'S MENTAL HEALTH/JAIL DIVERSION PROGRAM.

Alderman Clement made the motion that Bill # 15-2213 become Ordinance # 15-2099. The motion was seconded by Alderman Schrader.

A poll of the Board showed:

Alderman Schrader - aye
Alderman Ottenad - aye
Alderman Clement - aye
Alderman Stevens - absent
Alderman Hamill - absent
Alderman Diehl - aye

Mayor Willson announced that the motion passed 4 - 0, with no objections and two absentees.

10. INTRODUCTION OF NEW BILLS

- a. RESOLUTION APPROVING CONTRACT FOR THE 2015 POOL MANAGEMENT BID

Alderman Ottenad read proposed Resolution # 15-0517, entitled: "A RESOLUTION ACCEPTING THE BID OF LIFEGUARDS UNLIMITED, INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY THOUSAND FOUR HUNDRED DOLLARS (\$170,400.00) FOR ALL LABOR, MATERIALS, TOOLS, AND EXPENDABLE EQUIPMENT NECESSARY FOR THE MANAGEMENT AND OPERATION OF THE MANCHESTER AQUATIC CENTER IN 2015 AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT THEREFOR.", by title only.

Alderman Ottenad made the motion for approval of Resolution # 15-0517. The motion was seconded by Alderman Clement and carried unanimously, without objection.

11. MISCELLANEOUS

- a. Comments from the Public

There were none.

12. ADJOURNMENT

At 7:13 p.m., there being no further business, Alderman Schrader made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously, without objection. The meeting adjourned at 7:13 p.m.

Respectfully submitted,

Ruth E. Baker, MMC/MRCC-S
City Clerk

Note: This is a journal of the Board of Aldermen meeting held February 17, 2015 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.



Agenda Item 7a

Manchester, MO

Check Register

Packet: APPKT00527 - Check Run 2 - 20150211

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
1029	Aramark Uniform Services	02/11/2015	Regular	0.00	225.17	43409
1269	Kiesler's Police Supply, Inc.	02/11/2015	Regular	0.00	15.00	43410

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	2	0.00	240.17
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	2	0.00	240.17



Manchester, MO

Agenda Item ^{7a} Check Register

Packet: APPKT00531 - Check Run - 20150218

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
2608	AFLAC	02/18/2015	Regular	0.00	214.04	43411
0009	Ameren Missouri	02/18/2015	Regular	0.00	6,153.78	43412
0010	Ameren Missouri	02/18/2015	Regular	0.00	273.29	43413
1029	Aramark Uniform Services	02/18/2015	Regular	0.00	111.36	43414
0022	Arco Lawn Equipment, Inc.	02/18/2015	Regular	0.00	3.98	43415
1265	Brewer Machine & Gear Co.	02/18/2015	Regular	0.00	1,855.51	43416
0060	Bussen Quarries, Inc.	02/18/2015	Regular	0.00	174.66	43417
0034	City of Ballwin	02/18/2015	Regular	0.00	12,448.25	43418
1970	Copying Concepts	02/18/2015	Regular	0.00	167.00	43419
0494	Crescent Parts & Equipment Co., Inc	02/18/2015	Regular	0.00	11.35	43420
2502	CXtec	02/18/2015	Regular	0.00	238.15	43421
2173	Family Support Payment Center	02/18/2015	Regular	0.00	250.00	43422
2173	Family Support Payment Center	02/18/2015	Regular	0.00	213.70	43423
0340	Fred Weber, Inc.	02/18/2015	Regular	0.00	636.65	43424
0135	Grainger	02/18/2015	Regular	0.00	111.78	43425
2495	Hackett Security, Inc.	02/18/2015	Regular	0.00	252.00	43426
0153	Industrial Soap	02/18/2015	Regular	0.00	949.94	43427
2022	Just Me Apparel	02/18/2015	Regular	0.00	100.00	43428
2176	MAILFINANCE	02/18/2015	Regular	0.00	496.35	43429
0185	Mark S. Levitt	02/18/2015	Regular	0.00	1,800.00	43430
0197	Metropolitan St. Louis Sewer District	02/18/2015	Regular	0.00	564.77	43431
1279	Michael P. Gunn	02/18/2015	Regular	0.00	1,800.00	43432
0205	Midwest Systems Truck Equipment	02/18/2015	Regular	0.00	618.00	43433
2015	Mor Electric Heating Assoc., Inc.	02/18/2015	Regular	0.00	648.37	43434
0865	MPRA	02/18/2015	Regular	0.00	520.00	43435
1330	National Diamond Enterprises	02/18/2015	Regular	0.00	748.00	43436
1651	Office of the Circuit Clerk	02/18/2015	Regular	0.00	92.98	43437
2494	Pace Properties, LLC	02/18/2015	Regular	0.00	3,674.24	43438
2591	Paving Maintenance Supply, Inc.	02/18/2015	Regular	0.00	1,575.00	43439
1082	Petty Cash by Eileen Collins	02/18/2015	Regular	0.00	10.11	43440
0279	Rejis Commission	02/18/2015	Regular	0.00	1,017.61	43441
0293	S.L.A.C.M.A.	02/18/2015	Regular	0.00	15.00	43442
2245	Scott Laytham	02/18/2015	Regular	0.00	300.00	43443
2038	Southern Computer Warehouse	02/18/2015	Regular	0.00	95.02	43444
1072	St. Louis Post Dispatch	02/18/2015	Regular	0.00	42.65	43445
0324	Terrafil Incorporated	02/18/2015	Regular	0.00	81.00	43446
0328	Tire Shredders Unlimited	02/18/2015	Regular	0.00	45.20	43447
2068	TNEMEC Company, Inc.	02/18/2015	Regular	0.00	203.85	43448
1652	Tope Plumbing, Inc.	02/18/2015	Regular	0.00	4,370.00	43449
1824	Traffic Control Company	02/18/2015	Regular	0.00	65.43	43450
0310	Treasurer, St. Louis County	02/18/2015	Regular	0.00	193.61	43451
2202	UMB Bank N.A.	02/18/2015	Regular	0.00	371.00	43452
0973	Universal, Inc.	02/18/2015	Regular	0.00	1,835.24	43453
0337	Valley Material	02/18/2015	Regular	0.00	1,024.66	43454
0628	Vulcan Signs	02/18/2015	Regular	0.00	587.61	43455

Agenda Item 7a

Check Register

Packet: APPKT00531-Check Run - 20150218

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0393	World-Wide Car Service, Inc.	02/18/2015	Regular	0.00	2,350.00	43456

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	62	46	0.00	49,311.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	62	46	0.00	49,311.14



Manchester, MO

Agenda Item 79 Check Register

Packet: APPKT00540 - Check Run - 20150225

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
0010	Ameren Missouri	02/25/2015	Regular	0.00	23.21	43457
0009	Ameren Missouri	02/25/2015	Regular	0.00	1,633.50	43458
0011	American Carnival Mart	02/25/2015	Regular	0.00	213.84	43459
2156	BeneFlex HR Resources, Inc.	02/25/2015	Regular	0.00	555.15	43460
0050	Blue Chip Exterminating, Inc.	02/25/2015	Regular	0.00	23.00	43461
1085	Breese Publishing Company	02/25/2015	Regular	0.00	3,477.00	43462
0060	Bussen Quarries, Inc.	02/25/2015	Regular	0.00	151.60	43463
1037	Canon Financial Services, Inc.	02/25/2015	Regular	0.00	116.96	43464
2455	Charter Communications	02/25/2015	Regular	0.00	219.89	43465
2221	Collector of Revenue	02/25/2015	Regular	0.00	20.00	43466
2336	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	191.64	43467
2337	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	175.00	43468
1902	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	226.30	43469
2601	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	210.59	43470
2600	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	24.99	43471
2093	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	2,223.11	43472
2619	Commerce Bank - Commercial Cards	02/25/2015	Regular	0.00	797.23	43473
2285	Commerce Bank Commercial Card	02/25/2015	Regular	0.00	195.00	43474
0087	Contractor's Welding, Inc.	02/25/2015	Regular	0.00	591.41	43475
1970	Copying Concepts	02/25/2015	Regular	0.00	67.00	43476
0494	Crescent Parts & Equipment Co., Inc	02/25/2015	Regular	0.00	116.64	43477
0699	Florissant Psychological Services	02/25/2015	Regular	0.00	225.00	43478
0122	Froesel Oil Co.	02/25/2015	Regular	0.00	3,054.75	43479
0131	General Material Co.	02/25/2015	Regular	0.00	328.32	43480
0595	GO2 Partners	02/25/2015	Regular	0.00	45.48	43481
0421	Home Depot Credit Services	02/25/2015	Regular	0.00	31.84	43482
0183	Leon Uniform	02/25/2015	Regular	0.00	650.49	43483
1185	MACAA 2015 Conference Registrati	02/25/2015	Regular	0.00	100.00	43484
0781	Major Case Squad of Greater St. Lou	02/25/2015	Regular	0.00	475.00	43485
0189	Mango	02/25/2015	Regular	0.00	98.04	43486
1410	Metropark Communications, Inc.	02/25/2015	Regular	0.00	2,178.39	43487
0198	Metropolitan Glass Co.	02/25/2015	Regular	0.00	61.89	43488
0359	Mid-States Org. Crime Info. Center	02/25/2015	Regular	0.00	200.00	43489
2192	Missouri Department of Revenue	02/25/2015	Regular	0.00	35.00	43490
2076	Missouri Safety Center	02/25/2015	Regular	0.00	695.00	43491
2567	Missouri State University - MO State	02/25/2015	Regular	0.00	530.00	43492
1988	N. B. West Contracting Company	02/25/2015	Regular	0.00	398.20	43493
0251	Office Depot	02/25/2015	Regular	0.00	1,379.55	43494
2591	Paving Maintenance Supply, Inc.	02/25/2015	Regular	0.00	1,520.00	43495
1637	Peckham Guyton Albers & Viets, Inc.	02/25/2015	Regular	0.00	750.00	43496
1192	Petty Cash by Bob Ruck	02/25/2015	Regular	0.00	37.42	43497
0390	Professional Investigators Council, Ir	02/25/2015	Regular	0.00	100.00	43498
2179	Republic Services - #346	02/25/2015	Regular	0.00	106,087.60	43499
0850	Royal Gate Auto Plaza	02/25/2015	Regular	0.00	90.75	43500
0306	St. Louis Co. Municipal League	02/25/2015	Regular	0.00	20.00	43501
0449	St. Louis Composting, Inc.	02/25/2015	Regular	0.00	40.00	43502
2411	Staples Advantage	02/25/2015	Regular	0.00	189.32	43503
2350	Stock & Associates Consulting Engin	02/25/2015	Regular	0.00	16,242.50	43504
0324	Terrafil Incorporated	02/25/2015	Regular	0.00	215.00	43505
1652	Tope Plumbing, Inc.	02/25/2015	Regular	0.00	9,494.00	43506
2177	TOTALFUNDS BY HASLER	02/25/2015	Regular	0.00	1,000.00	43507
0310	Treasurer, St. Louis County	02/25/2015	Regular	0.00	95.35	43508

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1136	Voss Lighting	02/25/2015	Regular	0.00	183.68	43509

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	66	53	0.00	157,805.63
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	66	53	0.00	157,805.63



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 2/11/2015 - 2/11/2015

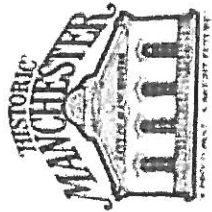
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 1029 - Aramark Uniform Services							
02/11/2015	452-8371827	Uniforms cleaned, Mats & Shop Towels, Mats-1/28/15	Mats - 1/28/15	Uniforms & Equipment	10-460-4160	01/28/2015	9.50
02/11/2015	452-8371827	Uniforms cleaned, Mats & Shop Towels, Mats-1/28/15	Uniforms cleaned - 1/28/15	Uniforms & Equipment	10-470-4160	01/28/2015	103.91
02/11/2015	452-8371827	Uniforms cleaned, Mats & Shop Towels, Mats-1/28/15	Mats & Shop Towels - 1/28/15	Building - Maintenance & Re	10-470-4295	01/28/2015	33.95
02/11/2015	452-8397381	Uniforms cleaned, Mats & Shop Towels, Mats-2/4/15	Mats - 2/4/15	Uniforms & Equipment	10-460-4160	02/04/2015	9.50
02/11/2015	452-8397381	Uniforms cleaned, Mats & Shop Towels, Mats-2/4/15	Uniforms cleaned - 2/4/15	Uniforms & Equipment	10-470-4160	02/04/2015	107.76
02/11/2015	452-8397381	Uniforms cleaned, Mats & Shop Towels, Mats-2/4/15	Mats & Shop towels - 2/4/15	Building - Maintenance & Re	10-470-4295	02/04/2015	33.95
02/11/2015	CR-452-8371827-EasyCare	Credit for Easy Care Chg on uniforms - 1/28/15	Credit for Easy Care Chg on uniforms - 1/28/15	Uniforms & Equipment	10-470-4160	01/28/2015	-36.70
02/11/2015	Easy Care CR -#8397381	Credit for Easy Care chgs on Uniforms - 2/4/15	Credit for Easy Care chgs on Uniforms - 2/4/15	Uniforms & Equipment	10-470-4160	02/04/2015	-36.70

Vendor: 1269 - Kiesler's Police Supply, Inc.							
02/11/2015	0742054	12 GA Super Sock Bean Bag Round (250)	12 GA Super Sock Bean Bag Round (250)	Field Supplies	10-440-4220	01/19/2015	1,452.50
02/11/2015	Freight - #0742054	Freight chgs on Inv.#0742054 Kiesler's Police	Freight chgs on Inv.#0742054 Kiesler's Police	Field Supplies	10-440-4220	01/19/2015	15.00

Vendor 1029 - Aramark Uniform Services Total: 225.17

Vendor 1269 - Kiesler's Police Supply, Inc. Total: 1,467.50

Grand Total: 1,692.67



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 2/12/2015 - 2/20/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0009 - Ameren Missouri							
02/18/2015	14431-19054-2/13/15	Service to Police Facility - 1/13-2/11/15	Service to Police Facility - 1/13-2/11/15	Electric	10-440-4235	02/13/2015	4,469.45
02/18/2015	30810-59007 -2/13/15	Service to Aquatic Center - 1/13-2/11/15	Service to Aquatic Center - 1/13-2/11/15	Electric	10-450-4235	02/13/2015	1,684.33
Vendor 0009 - Ameren Missouri Total:							6,153.78
Vendor: 0010 - Ameren Missouri							
02/18/2015	1359097012	Service to Park -1/13-2/11/15	Service to Park -1/13-2/11/15	Electric	10-460-4235	02/11/2015	233.92
02/18/2015	1755105002 -2/13/15	Service to 910 Hazelfalls Dr - 1/13-2/11/15	Service to 910 Hazelfalls Dr - 1/13-2/11/15	Electric	10-460-4235	02/13/2015	11.99
02/18/2015	9852605111-2/13/15	Service to fountain at Park Ent. - 1/13-2/11/15	Service to fountain at Park Ent. - 1/13-2/11/15	Electric	10-460-4235	02/13/2015	27.38
Vendor 0010 - Ameren Missouri Total:							273.29
Vendor: 1029 - Aramark Uniform Services							
02/18/2015	452-8422856	Uniforms cleaned,Mats & Shop towels, Mats-2/11/15	Mats - 2/11/15	Uniforms & Equipment	10-460-4160	02/11/2015	9.50
02/18/2015	452-8422856	Uniforms cleaned,Mats & Shop towels, Mats-2/11/15	Uniforms cleaned - 2/11/15	Uniforms & Equipment	10-470-4160	02/11/2015	104.61
02/18/2015	452-8422856	Uniforms cleaned,Mats & Shop towels, Mats-2/11/15	Mats & Shop towels - 2/11/15	Building - Maintenance & Re	10-470-4295	02/11/2015	33.95
02/18/2015	Easy Care Credit-2/11/15	Credit for Easy Care Chg on Uniforms - 2/11/15	Credit for Easy Care Chg on Uniforms - 2/11/15	Uniforms & Equipment	10-470-4160	02/11/2015	-36.70
Vendor 1029 - Aramark Uniform Services Total:							111.36
Vendor: 0022 - Arco Lawn Equipment, Inc.							
02/18/2015	115069	Weed eater maintenance	Weed eater maintenance	Equipment - Maintenance &	10-460-4290	01/29/2015	3.98
Vendor 0022 - Arco Lawn Equipment, Inc. Total:							3.98
Vendor: 1265 - Brewer Machine & Gear Co.							
02/18/2015	251302	(2) Pulleys, Med Duty S/S P/B 1-7/16, Wideslot tak	(2) Pulleys, Med Duty S/S P/B 1-7/16, Wideslot tak	Equipment - Maintenance &	10-470-4290	01/29/2015	1,855.51
Vendor 1265 - Brewer Machine & Gear Co. Total:							1,855.51
Vendor: 0060 - Bussen Quarries, Inc.							
02/18/2015	156378	9.86 tons MSD1 Stone - Ticket #50232933	9.86 tons MSD1 Stone - Ticket #50232933	Concrete Street Replacemen	50-470-6310	01/26/2015	91.70
02/18/2015	156379	8.92 Tons MSD1 Stone - ticket #50233223	8.92 Tons MSD1 Stone - ticket #50233223	Capital Improvement	70-470-4500	01/26/2015	82.96
Vendor 0060 - Bussen Quarries, Inc. Total:							174.66

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 2/12/2015 - 2/20/2015
Vendor: 0034 - City of Ballwin	Feb. '15 Dispatching	February Dispatching Contract Pmt.	February Dispatching Contract Pmt.	Dispatching Contract	10-440-4330	02/16/2015	Amount 12,448.25
Vendor: 1970 - Copying Concepts	825309	Copier Lease - City Hall - 2/01-2/28/15	Copier Lease - City Hall - 2/01-2/28/15	Equipment Rental	10-425-4280	02/02/2015	Vendor 0034 - City of Ballwin Total: 12,448.25
Vendor: 0494 - Crescent Parts & Equipment Co., Inc.	35050076-00	Sea relay/overload/start cap for refrigerator	Sea relay/overload/start cap for refrigerator	Equipment - Maintenance &	10-460-4290	01/19/2015	Vendor 1970 - Copying Concepts Total: 167.00
Vendor: 2502 - CXtec	6758699	(2) new 3COM NBX business phones	(2) new 3COM NBX business phones	Small Tools & Equipment	10-425-4320	01/29/2015	Vendor 0494 - Crescent Parts & Equipment Co., Inc. Total: 238.15
Vendor: 0340 - Fred Weber, Inc.	445390	4.00 Tons COML HMA Asphalt - ticket #42732538	4.00 Tons COML HMA Asphalt - ticket #42732538	Streets - Maintenance & Rep	10-470-4310	01/26/2015	Vendor 2502 - CXtec Total: 238.15
02/18/2015	445484	3.0 Tons COML HMA Asphalt - Ticket #42732592	3.0 Tons COML HMA Asphalt - Ticket #42732592	Streets - Maintenance & Rep	10-470-4310	01/27/2015	252.00
02/18/2015	445872	3.01 Tons COML HMA Asphalt - ticket #7142663	3.01 Tons COML HMA Asphalt - ticket #7142663	Streets - Maintenance & Rep	10-470-4310	01/28/2015	189.00
Vendor: 0135 - Grainger	9611853178-12/5/14	(2) Fuse Clips	(2) Fuse Clips	Equipment - Maintenance &	10-460-4290	01/25/2015	195.65
02/18/2015	70433572	Pool bldg. - Alarm monitoring service - 6 month	Pool bldg. - Alarm monitoring service - 6 month	Equipment - Maintenance &	10-425-4290	02/01/2015	Vendor 0340 - Fred Weber, Inc. Total: 636.65
Vendor: 2495 - Hackett Security, Inc.	934935	Paper & Janitorial supplies	Enviro. Polyliner 36x48	Building - Maintenance & Re	10-470-4295	01/27/2015	111.78
02/18/2015	934935	Paper & Janitorial supplies	Retain Bath tissue 2 ply	Building - Maintenance & Re	10-470-4295	01/27/2015	111.78
02/18/2015	934935	Paper & Janitorial supplies	Univ. Multifold towels	Building - Maintenance & Re	10-470-4295	01/27/2015	Vendor 2495 - Hackett Security, Inc. Total: 212.00
02/18/2015	934935	Paper & Janitorial supplies	Jr. Bath Tissue	Building - Maintenance & Re	10-470-4295	01/27/2015	125.90
02/18/2015	934935	Paper & Janitorial supplies	Enviro. Polyliner 33x39 Blk	Building - Maintenance & Re	10-470-4295	01/27/2015	195.52
Vendor: 2022 - Just Me Apparel	(3) Shirts	(3) City Dress Shirts - C. Sweeney & D. Tuberty	(3) City Dress Shirts - C. Sweeney & D. Tuberty	Office Supplies	10-430-4215	12/30/2014	317.40
02/18/2015							Vendor 0153 - Industrial Soap Total: 949.94
							100.00
							Vendor 2022 - Just Me Apparel Total: 100.00

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 2/12/2015 - 2/26/2015
Vendor: 2176 - MAILFINANCE							
02/18/2015	N5134706	Qtrly Postage Meter Lease - 11/28/14-2/27/15	Qtrly Postage Meter Lease - 11/28/14-2/27/15	Equipment Rental	10-425-4280	01/26/2015	Amount 236.35
Vendor 2176 - MAILFINANCE Total:							496.35
Vendor: 0185 - Mark S. Levitt							
02/18/2015	Feb. '15 Retainer	February Retainer - Prosecutor	February Retainer - Prosecutor	Professional Fees	10-480-4165	02/13/2015	1,800.00
Vendor 0185 - Mark S. Levitt Total:							1,800.00
Vendor: 0197 - Metropolitan St. Louis Sewer District							
02/18/2015	0001003-3-1/31/15	Service to Pub. Wks Bldg- 12/31/14-1/31/15	Service to Pub. Wks Bldg- 12/31/14-1/31/15	Sewer	10-470-4255	01/31/2015	59.33
02/18/2015	0034875-5-1/31/15	Service to Aquatic Center- 12/31/14-1/31/15	Service to Aquatic Center- 12/31/14-1/31/15	Sewer	10-450-4255	01/31/2015	127.01
02/18/2015	0080444-3-1/31/15	Service to City Hall - 12/31/14-1/31/15	Service to City Hall - 12/31/14-1/31/15	Sewer	10-420-4255	01/31/2015	53.69
02/18/2015	0442134-3-1/31/15	Service to 202 Sulphur Spring Rd- 12/31/14-1/31/15	Service to 202 Sulphur Spring Rd- 12/31/14-1/31/15	Sewer	10-460-4255	01/31/2015	70.61
02/18/2015	0442135-0-1/31/15	Service to St. Joseph La.- 12/31/14-1/31/15	Service to St. Joseph La.- 12/31/14-1/31/15	Sewer	10-460-4255	01/31/2015	25.49
02/18/2015	0468317-3-1/31/15	Service to 222 Henry Ave- 12/31/14-1/31/15	Service to 222 Henry Ave- 12/31/14-1/31/15	Sewer	10-460-4255	01/31/2015	42.41
02/18/2015	0812311-9-1/31/15	Service to Police Facility - 12/31/14-1/31/15	Service to Police Facility - 12/31/14-1/31/15	Sewer	10-440-4255	01/31/2015	186.23
Vendor 0197 - Metropolitan St. Louis Sewer District Total:							564.77
Vendor: 1279 - Michael P. Gunn							
02/18/2015	Feb. '15 Retainer	February Retainer - Judge	February Retainer - Judge	Professional Fees	10-480-4165	02/13/2015	1,800.00
Vendor 1279 - Michael P. Gunn Total:							1,800.00
Vendor: 0205 - Midwest Systems Truck Equipment							
02/18/2015	69618	(2) Hydraulic Spinner motors for salt spreaders	(2) Hydraulic Spinner motors for salt spreaders	Equipment - Maintenance &	10-470-4290	01/26/2015	618.00
Vendor 0205 - Midwest Systems Truck Equipment Total:							618.00
Vendor: 2015 - Mor Electric Heating Assoc., Inc.							
02/18/2015	1185091	Electrical parts	Syl 120V Red heat lamp bulb 480V Motor	Equipment - Maintenance & Building - Maintenance & Re	10-450-4290	01/27/2015	56.34
02/18/2015	1185091	Electrical parts	Qmark Unit Heater - 240V	Building - Maintenance & Re	10-460-4295	01/27/2015	158.00
02/18/2015	1185091	Electrical parts	Cozy Legs Radiant Panel 1150W, 120V	Small Tools & Equipment	10-460-4320	01/27/2015	354.47
02/18/2015	1185091	Electrical parts	Cozy Hi-Lo Off Switch	Small Tools & Equipment	10-460-4320	01/27/2015	55.00
02/18/2015	1185091	Electrical parts	Cozy Legs Radiant Panel Stan	Small Tools & Equipment	10-460-4320	01/27/2015	13.79
Vendor 2015 - Mor Electric Heating Assoc., Inc. Total:							648.37

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 2/12/2015 - 2/20/2015	Amount
Vendor: 0865 - MPRA 02/18/2015	3874 - S. Hardesty - CPSI-S	CPSI-S Full Course - S. Hardesty - 3/24-3/26/15	CPSI-S Full Course - S. Hardesty - 3/24-3/26/15	Training	10-460-4130	02/05/2015		520.00
Vendor: 1330 - National Diamond Enterprises 02/18/2015	044329	(4) Concrete pavement saw blades	(4) Concrete pavement saw blades	Concrete Street Replacemen	50-470-6310	01/27/2015	Vendor 0865 - MPRA Total:	520.00
Vendor: 2494 - Pace Properties, LLC 02/18/2015	Feb. SMTDD Pmt.	Feb. SMTDD Pmt.	Feb. SMTDD Pmt.	Street Light Installation or Re	50-470-6560	02/13/2015	Vendor 1330 - National Diamond Enterprises Total:	748.00
Vendor: 2591 - Paving Maintenance Supply, Inc. 02/18/2015	10163180	2250 lbs Roadsaver 211 Sealant	2250 lbs Roadsaver 211 Sealant	Concrete Street Replacemen	50-470-6310	01/27/2015	Vendor 2494 - Pace Properties, LLC Total:	3,674.24
Vendor: 1082 - Petty Cash by Eileen Collins 02/18/2015	Reimb. - Feb.	Petty Cash Reimb. - Feb.	B & R Equip. Purch. - Steel bushing, coupler, nipp	Equipment - Maintenance &	10-460-4290	02/12/2015		1,575.00
Vendor: 0279 - Rejis Commission 02/18/2015	IN0039787	Rejis Fees - January	VPN Conn., Access Fee, Pix Firewall, Charter - Jan.	REJIS Expenses	10-425-4345	01/15/2015	Vendor 2591 - Paving Maintenance Supply, Inc. Total:	1,575.00
Vendor: 0293 - S.L.A.C.M.A. 02/18/2015	Lunch/Mtg 5/12/15-A. Hixson	SLACMA Lunch/Mtg. - 2/12/15 - A. Hixson	Sprint Data Lines - January	Telephone	10-440-4245	01/15/2015	Vendor 1082 - Petty Cash by Eileen Collins Total:	10.11
Vendor: 2245 - Scott Laytham 02/18/2015	Deposit - 9/25/15	Deposit for performance 9/25/15	SLACMA Lunch/Mtg. - 2/12/15 - A. Hixson	Business Lunch/Dinner	10-420-4180	02/12/2015	Vendor 0279 - Rejis Commission Total:	470.00
Vendor: 2038 - Southern Computer Warehouse 02/18/2015	IN-000232709	Maxell CD/DVD Sleeves - 100 pk	Deposit for performance 9/25/15	Professional Fees	10-460-4165	02/10/2015	Vendor 0293 - S.L.A.C.M.A. Total:	1,017.61
Vendor: 1072 - St. Louis Post Dispatch 02/18/2015	60638496 - 12/14/14-2/10/15	Newspaper service 12/17/14 -2/10/15	Maxell CD/DVD Sleeves - 100 pk	Small Tools & Equipment	10-425-4320	01/29/2015	Vendor 2245 - Scott Laytham Total:	300.00
			Verbatim 100 pk DVD+R Spindle, CIS-RVS4000-RF	Small Tools & Equipment	10-425-4320	01/29/2015		300.00
								77.34
								95.02
								42.65
								42.65

Board Approval Report

Payment Date			Payment Dates: 2/12/2015 - 2/20/2015		
Payable Number	Account Name	Account Number	Post Date	Amount	
Vendor: 0324 - Terrafl Incorporated 02/18/2015 0000001729	(2) Loads Clean fill to Landfill	70-470-4500	01/29/2015	181.00	
Vendor: 0328 - Tire Shredders Unlimited 02/18/2015 237516	(22) Passenger, (4) Bobcat tires to recycling	10-470-4360	02/11/2015	45.20	
Vendor: 2068 - TNEMEC Company, Inc. 02/18/2015 2131385	Lt Gray, Delft Blue - Paint for Pumps	10-450-4290	01/26/2015	203.85	
Vendor: 1652 - Tope Plumbing, Inc. 02/18/2015 98546 02/18/2015 98547	722 LaBonne - Sewer Repair 811 Boleyn - Sewer Repair	70-470-4500 70-470-4500	01/25/2015 01/25/2015	2,160.00 2,210.00	
Vendor: 1824 - Traffic Control Company 02/18/2015 0000338-IN	(2)6x24 Street Name Signs, 6x36 Street Name Sign	10-470-4310	01/28/2015	65.43	
Vendor: 0310 - Treasurer, St. Louis County 02/18/2015 T02081500094006	(1) Re-inspection, (2) Apt. Inspections	10-475-4165	02/08/2015	193.61	
Vendor: 2202 - UMB Bank N.A. 02/18/2015 282948 - #MA12	Administrative Fees - GO Bond Refunding 2012	20-420-4165	02/12/2015	371.00	
Vendor: 0973 - Universal, Inc. 02/18/2015 0115332	Drum of Weed Em Out Concentrate	10-470-4310	01/23/2015	1,835.24	
Vendor: 0337 - Valley Material 02/18/2015 152450	11.0 Cu Yds 7 SK Meramec "C" Asphalt w/1% Calcium	50-470-6310	01/23/2015	1,024.66	
Vendor: 0628 - Vulcan Signs 02/18/2015 266605	36"x50 Yds Green reflective traffic sign material	50-470-6410	01/28/2015	587.61	
Vendor 0628 - Vulcan Signs Total:				587.61	
Vendor 0324 - Terrafl Incorporated Total:				181.00	
Vendor 0328 - Tire Shredders Unlimited Total:				45.20	
Vendor 2068 - TNEMEC Company, Inc. Total:				203.85	
Vendor 1652 - Tope Plumbing, Inc. Total:				4,370.00	
Vendor 1824 - Traffic Control Company Total:				65.43	
Vendor 0310 - Treasurer, St. Louis County Total:				193.61	
Vendor 2202 - UMB Bank N.A. Total:				371.00	
Vendor 0973 - Universal, Inc. Total:				1,835.24	
Vendor 0337 - Valley Material Total:				1,024.66	
Vendor 0628 - Vulcan Signs Total:				587.61	
Vendor 0628 - Vulcan Signs Total:				587.61	

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
Vendor: 0393 - World-Wide Car Service, Inc. 02/18/2015	33824	Body Repair to Truck 419	Body Repair to Truck 419	Vehicle - Maintenance & Rep	10-470-4285	01/26/2015	2,350.00
Vendor 0393 - World-Wide Car Service, Inc. Total:							2,350.00
Grand Total:							48,540.42

Agenda Item 7a



Manchester, MO

Board Approval Report

By Vendor Name

Payment Dates 2/20/2015 - 2/27/2015

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
02/25/2015	1505910-25009 - 2	Service to various City locations-1/13-2/11/15	Service to City Hall -1/13-2/11/15	Electric	10-420-4235	02/17/2015	479.50
02/25/2015	1505910-25009 - 2	Service to various City locations-1/13-2/11/15	Service to various Park locations-1/13-2/11/15	Electric	10-460-4235	02/17/2015	483.72
02/25/2015	1505910-25009 - 2	Service to various City locations-1/13-2/11/15	Service to Pub. Wks Bldg.-1/13-2/11/15	Electric	10-470-4235	02/17/2015	484.00
02/25/2015	1505910-25009 - 2	Service to various City locations-1/13-2/11/15	Service to various Pub. wk locations-1/13-2/11/15	Street Lighting	10-470-4236	02/17/2015	186.28
Vendor 0009 - Ameren Missouri							1,633.50

Vendor 0009 - Ameren Missouri Total:

2592605110 - 2/16/15

02/25/2015	2592605110 - 2/16/15	Service to 740 Sherwick Terr. -1/16-2/16/15	Service to 740 Sherwick Terr. -1/16-2/16/15	Street Lighting	10-470-4236	02/16/2015	23.21
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Vendor 0010 - Ameren Missouri Total:

23.21

Vendor: 0011 - American Carnival Mart

02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Sea life cutouts	Program Supplies	10-460-4210	02/04/2015	6.60
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Plastic eggs	Program Supplies	10-460-4210	02/04/2015	32.50
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Raffia table skirt	Program Supplies	10-460-4210	02/04/2015	10.36
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Hula skirt - green teen	Program Supplies	10-460-4210	02/04/2015	7.98
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Case Plastic eggs asst.	Program Supplies	10-460-4210	02/04/2015	130.00
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Raffia hula skirt 32x30"	Program Supplies	10-460-4210	02/04/2015	14.40
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Luau party banner	Program Supplies	10-460-4210	02/04/2015	6.60
02/25/2015	117581	Plastic eggs, Hula skirt raffia, banner,	Plastic fish	Program Supplies	10-460-4210	02/04/2015	5.40
Vendor 0011 - American Carnival Mart Total:							213.84

Vendor: 2156 - BeneFlex HR Resources, Inc.

02/25/2015	85106	Benny Card Fees - Feb., COBRA Fees - Jan.	Benny Card Fees - Feb., COBRA Fees - Jan.	Professional Fees	10-430-4165	02/15/2015	555.15
Vendor 2156 - BeneFlex HR Resources, Inc. Total:							555.15

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 2/20/2015 - 2/27/2015
Vendor: 0050 - Blue Chip Exterminating, Inc.	726288	Gen. Pest Control Maint. at Park	Gen. Pest Control Maint. at Park	Building - Maintenance & Re	10-460-4295	02/12/2015	Amount 23.00
Vendor: 1085 - Breese Publishing Company	92377	2015 Printing of Spring "Messenger" Newsletter	2015 Spring "Messenger" Newsletter	Newsletters	10-420-4190	02/10/2015	23.00
02/25/2015	92377	2015 Printing of Spring "Messenger" Newsletter	2015 Park Spring Brochure Printing	Public Relations	10-460-4170	02/10/2015	1,682.00 1,795.00
Vendor: 0060 - Bussen Quarries, Inc.	157013	(16.30) Tons MSD1 Stone - tickets #50233862, 863	(16.30) Tons MSD1 Stone - Tickets 50233862, 863	Capital Improvement	70-470-4500	01/31/2015	3,477.00 151.60
02/25/2015	14635837	Police Copier lease - 2/1-28/15, Usage - 1/1-31/15	Police Copier lease - 2/1-28/15, Usage - 1/1-31/15	Equipment Rental	10-425-4280	02/10/2015	116.96
Vendor: 1037 - Canon Financial Services, Inc.	14635837	Cable Service to Police Facility - 1/27-2/26/15	Cable Service to Police Facility - 1/27-2/26/15	Dues & Subscriptions	10-440-4260	02/01/2015	116.96
02/25/2015	8345780320194701-1/27/15	February Sales Tax Report	February Sales Tax Report	Professional Fees	30-475-4165	02/19/2015	219.89
Vendor: 2455 - Charter Communications	8345780320194701-1/27/15	Jan. Credit Card Chgs.	Vista Print.com purchase - New Resident Magnets	Public Relations	10-475-4170	02/11/2015	219.89
02/25/2015	0000-2750-2855-2/11/15 St	Jan. Credit Card Chgs.	Comp Ed. Training Ctr - Photo Shop Class - Melissa	Travel/Meetings	10-475-4175	02/11/2015	20.00
Vendor: 2221 - Collector of Revenue	Feb. '15 Sales Tax Report	February Sales Tax Report	February Sales Tax Report	Professional Fees	30-475-4165	02/19/2015	20.00
02/25/2015	0000-2750-2855-2/11/15 St	Jan. Credit Card Chgs.	Jan. Credit Card Chgs.	Public Relations	10-475-4170	02/11/2015	20.00
Vendor: 2619 - Commerce Bank - Commercial Cards	0000-2750-2855-2/11/15 St	Jan. Credit Card Chgs.	Jan. Credit Card Chgs.	Travel/Meetings	10-475-4175	02/11/2015	20.00
02/25/2015	0000-2750-2855-2/11/15 St	Jan. Credit Card Chgs.	Jan. Credit Card Chgs.	Travel/Meetings	10-475-4175	02/11/2015	20.00
Vendor: 1902 - Commerce Bank - Commercial Cards	0000-0220-0202-2/11/15 St	January Credit Card Chgs	January Credit Card Chgs	Equipment Rental	10-425-4280	02/11/2015	226.30
02/25/2015	0000-0220-0202-2/11/15 St	January Credit Card Chgs	January Credit Card Chgs	RE/IS Expenses	10-425-4345	02/11/2015	226.30
Vendor: 2093 - Commerce Bank - Commercial Cards	0000-0220-0210-2/11/15 St	January Credit Card Chgs.	January Credit Card Chgs.	Building - Maintenance & Re	10-450-4295	02/11/2015	278.11
02/25/2015	0000-0220-0210-2/11/15 St	January Credit Card Chgs.	January Credit Card Chgs.	Public Relations	10-460-4170	02/11/2015	40.00

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Agent's Initials

Board Approval Report

Payment Date		Payable Number		Description (Payable)		Description (Item)		Account Name		Account Number		Post Date		Payment Dates: 2/20/2015 - 2/27/2015	
02/25/2015		0000-0220-0210-2/11/15 St		January Credit Card Chgs.		Patio Furniture Rehab - Wht & Roy. Bl. Vinyl Rolls		Furniture, Fixtures, & Office		60-450-6360		02/11/2015		Amount	
02/25/2015		0000-0220-0210-2/11/15 St		January Credit Card Chgs.		Slyman Bros. purchase - (2) Refrigerator		Machinery and Equipment		60-450-6410		02/11/2015		751.00	
Vendor: 2336 - Commerce Bank - Commercial Cards														1,158.00	
02/25/2015		0000-0248-3642-2/11/15 St		January Credit Card Chgs.		GFOA - 2/6/15 Seminar - C. Sweeney, D. Tuberty		Travel/Meetings		10-430-4175		02/11/2015		190.00	
02/25/2015		0000-0248-3642-2/11/15 St		January Credit Card Chgs.		Postage to mail W-2 form		Postage		10-430-4265		02/11/2015		1.64	
Vendor: 2337 - Commerce Bank - Commercial Cards														191.64	
02/25/2015		000-0234-5098-2/11/15 Stm		January - Credit Card Chgs.		Taser Training Academy - T. Darling - 5/21/15		Training		10-440-4130		02/11/2015		175.00	
Vendor: 2600 - Commerce Bank - Commercial Cards														175.00	
02/25/2015		0000-0886-5263-2/11/15 St		January Credit Card Chgs.		Stamps.com - January Rental Fee		Equipment Rental		10-425-4280		02/11/2015		24.99	
Vendor: 2601 - Commerce Bank - Commercial Cards														24.99	
02/25/2015		0000-0886-5230-2/11/15 St		January Credit Card Chgs.		MO State Hwy Patrol - Candidate background check		Professional Fees		10-420-4165		02/11/2015		46.50	
02/25/2015		0000-0886-5230-2/11/15 St		January Credit Card Chgs.		Paypal pmt - Rotary Club West St. Louis Co. Mtg.		Business Lunch/Dinner		10-420-4180		02/11/2015		30.00	
02/25/2015		0000-0886-5230-2/11/15 St		January Credit Card Chgs.		Kohl's purchase - Document Frame		Miscellaneous		10-420-4325		02/11/2015		16.24	
02/25/2015		0000-0886-5230-2/11/15 St		January Credit Card Chgs.		Office Deposit - (500) Color copies, (250) copies		Program Supplies		85-485-4210		02/11/2015		117.85	
Vendor: 2285 - Commerce Bank Commercial Card														210.59	
02/25/2015		0000-0237-2688-2/11/15 St		January Credit Cards Chgs.		My Fonts Purchase- Reflectivaty street sign name		Machinery and Equipment		50-470-6410		02/11/2015		195.00	
Vendor: 0087 - Contractor's Welding, Inc.														195.00	
02/25/2015		80786		Fryer guard parts, Fab puller for pump drive		Fryer guard parts, Fab puller for pump drive		Equipment - Maintenance &		10-450-4290		02/02/2015		591.41	
Vendor: 1970 - Copying Concepts														591.41	
02/25/2015		833529		Police copier lease - 2/12-3/11/15		Police copier lease - 2/12-3/11/15		Equipment Rental		10-425-4280		02/12/2015		67.00	
Vendor: 0494 - Crescent Parts & Equipment Co., Inc.														67.00	
02/25/2015		35050490-00		(36) Asst Pleated Filters		16"x25"x1" Pleated Filters		Building - Maintenance & Re		10-470-4295		02/02/2015		36.24	
Vendor 1970 - Copying Concepts Total:														67.00	

Board Approval Report

Payment Date		Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 2/20/2015 - 2/27/2015	
02/25/2015		35050490-00	(36) Asst Pleated Filters	20"x25"x1" Pleated Filters	Building - Maintenance & Re	10-470-4295	02/02/2015		Amount
02/25/2015		35050490-00	(36) Asst Pleated Filters	14"x25"x1" Pleated Filter	Building - Maintenance & Re	10-470-4295	02/02/2015		39.60
Vendor: 0699 - Florissant Psychological Services									40.80
02/25/2015			Pre-employment Evaluation	Pre-employment Evaluation	Recruitment/Employment	10-420-4157	02/02/2015		116.64
Eval - A. Mueller									225.00
Vendor: 0122 - Froesel Oil Co.									225.00
02/25/2015		000243155	1500 Gal. Bulk Diesel Fuel	1500. Gal. Bulk Diesel Fuel	Gas & Oil	10-470-4315	02/18/2015		3,054.75
Vendor: 0131 - General Material Co.									3,054.75
02/25/2015		IN008353	(42) 80 lb bags State mix Concrete, skid chg.	(42) 80 lb bags State mix Concrete, skid chg.	Machinery and Equipment	60-460-6410	02/15/2015		328.32
Vendor: 0595 - GO2 Partners									328.32
02/25/2015		421695 - 1/21/15	(250) Business Cards - PO Logan	(250) Business Cards - PO Logan	Office Supplies	10-440-4215	02/01/2015		45.48
Vendor: 0421 - Home Depot Credit Services									45.48
02/25/2015		2022683	7 outlet surge powerstrip 6' cord	7 outlet surge powerstrip 6' cord	Building - Maintenance & Re	10-470-4295	01/22/2015		19.87
02/25/2015		8021834	OCedar Power Scrub Roller Mop	OCedar Power Scrub Roller Mop	Building - Maintenance & Re	10-470-4295	01/16/2015		11.97
Vendor: 0183 - Leon Uniform									31.84
02/25/2015		340244 - 1/22/15	Nametags sewn on Navy Jacket - J. Shaw	Nametags sewn on Navy Jacket - J. Shaw	Uniforms & Equipment	10-440-4160	02/01/2015		11.95
02/25/2015		342581-01	Uniforms for new officer - T. Clark	Uniforms for new officer - T. Clark	Uniforms & Equipment	10-440-4160	02/03/2015		395.80
02/25/2015		343295	Trousers-J. Banas, Watch caps, Mock T-neck dickeys	Trousers-J. Banas, Watch caps, Mock T-neck dickeys	Uniforms & Equipment	10-440-4160	02/04/2015		254.75
02/25/2015		343814	L/S Paragon plus shirt wht - Capt. Milligan	L/S Paragon plus shirt wht - Capt. Milligan	Uniforms & Equipment	10-440-4160	02/03/2015		68.99
Vendor: 1185 - MACAA 2015 Conference Registration									657.49
02/25/2015		Regist. Doug Whitaker	MACAA Conf. Registration- 3/2-3/15 - Doug Whitaker	MACAA Conf. Registration- 3/2-3/15 - Doug Whitaker	Public Relations	85-485-4170	02/23/2015		100.00
Vendor: 0781 - Major Case Squad of Greater St. Louis									100.00
02/25/2015		2015 Annual Dues	2015 Major Case Squad Due	2015 Major Case Squad Due	Dues & Subscriptions	10-440-4260	02/02/2015		250.00

Board Approval Report

Payment Dates: 2/20/2015 - 2/27/2015			Payment Dates: 2/20/2015 - 2/27/2015		
Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number
02/25/2015	2015 Member Fee (3)	Annual Member Fee - D. Rehm, B. Yount, N. Priest	Annual Member Fee - D. Rehm, B. Yount, N. Priest	Dues & Subscriptions	10-440-4260
Vendor: 0189 - Mango			Vendor 0781 - Major Case Squad of Greater St. Louis Total:		
02/25/2015	114732 - 8/21/14	Credit for returned mdse. (8/21/14)	Credit for returned mdse. (8/21/14)	Vehicle - Maintenance & Rep	10-470-4285
02/25/2015	118655	Oil Filters, fuel inj. chnr., power steering fluid	Oil Filters, fuel inj. chnr., power steering fluid	Vehicle - Maintenance & Rep	10-470-4285
Vendor: 1410 - Metropark Communications, Inc.			Vendor 0189 - Mango Total:		
02/25/2015	241337	Phone lines, web & cloud services 1/25-2/24/15	Phone, web & cloud services 1/25-2/24/15	Telephone	10-420-4245
Vendor: 0198 - Metropolitan Glass Co.			Vendor 1410 - Metropark Communications, Inc. Total:		
02/25/2015	55875	(3) 18"x22"x1/4" Clear glass	(3) 18"x22"x1/4" Clear glass for door-Police facil	Building - Maintenance & Re	10-470-4295
Vendor: 0359 - Mid-States Org. Crime Info. Center			Vendor 0198 - Metropolitan Glass Co. Total:		
02/25/2015	53106-22409	Membership dues - (38) officers	Membership dues - (38) officers	Dues & Subscriptions	10-440-4260
Vendor: 2192 - Missouri Department of Revenue			Vendor 0359 - Mid-States Org. Crime Info. Center Total:		
02/25/2015	44570	Monthly Sales Tax Report - January	Monthly Sales Tax Report - January	Professional Fees	30-475-4165
Vendor: 2076 - Missouri Safety Center			Vendor 2192 - Missouri Department of Revenue Total:		
02/25/2015	#309 - D. Ebert	Event Data Recorder Class - 4/13-17/15 - D. Ebert	Event Data Recorder Class - 4/13-17/15 - D. Ebert	Training	10-440-4130
Vendor: 2567 - Missouri State University - MO State Outreach			Vendor 2076 - Missouri Safety Center Total:		
02/25/2015	1 Day Conf.-M. Melugin	1 Day MO Clerk's Conf - 3/8/15-M. Melugin	1 Day MO Clerk's Conf - 3/8/15-M. Melugin	Travel/Meetings	10-420-4175
02/25/2015	Conf. Regis.-R. Baker	MO Clerk's Conf & Master Acad. -3/8-12/15-R. Baker	MO Clerk's Conf & Master Acad. -3/8-12/15-R. Baker	Travel/Meetings	10-420-4175
Vendor: 1988 - N. B. West Contracting Company			Vendor 2567 - Missouri State University - MO State Outreach Total:		
02/25/2015	105723	(3-62) Tons UPM Cold Mix Asphalt	(3-62) Tons UPM Cold Mix Asphalt	Streets - Maintenance & Rep	10-470-4310
Vendor: 0251 - Office Depot			Vendor 1988 - N. B. West Contracting Company Total:		
02/25/2015	5228727	January Office Supplies	Self-ink rectangle stamp	Office Supplies	10-420-4215
02/25/2015	5228727	January Office Supplies	6 pk Clr Tape, 6 pk tissues	Office Supplies	10-420-4215

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Payment Dates: 2/20/2015 - 2/27/2015	
							Amount	Amount
02/25/2015	5228727	January Office Supplies	HP CE505A Toner Cartridge - blk	Office Supplies	10-420-4215	01/31/2015	74.65	
02/25/2015	5228727	January Office Supplies	Printer Cartridge PHSR6180	Office Supplies	10-420-4215	01/31/2015	108.00	
02/25/2015	5228727	January Office Supplies	9V Alka. Battery Pk	Small Tools & Equipment	10-425-4320	01/31/2015	8.79	
02/25/2015	5228727	January Office Supplies	Surge 5 outlet, (2) Surge 6 outlet 6' cord	Small Tools & Equipment	10-425-4320	01/31/2015	40.77	
02/25/2015	5228727	January Office Supplies	(10) pkg W-2 Tax forms, (6) W-2 Tax form Envelopes	Office Supplies	10-430-4215	01/31/2015	314.84	
02/25/2015	5228727	January Office Supplies	(2) pk. 1099 Tax Forms, (2) Pk 1099 Form Envelopes	Office Supplies	10-430-4215	01/31/2015	60.96	
02/25/2015	5228727	January Office Supplies	5" Blk D-ring Binder	Office Supplies	10-430-4215	01/31/2015	11.68	
02/25/2015	5228727	January Office Supplies	28 Qt. Recycle Wastebasket	Building - Maintenance & Re	10-470-4295	01/31/2015	4.75	
02/25/2015	5228727	January Office Supplies	Poly DVD Mailer w/Perf (100	Office Supplies	10-480-4215	01/31/2015	38.68	
02/25/2015	5228727	January Office Supplies	8tab plst. pocket, toner cart., (2) case copy paper	Office Supplies	10-480-4215	01/31/2015	171.02	
02/25/2015	5228727	January Office Supplies	Toner Cartridges - Blk, Cyan, Yellow, Magenta	Office Supplies	10-480-4215	01/31/2015	333.31	
02/25/2015	5228727	January Office Supplies	(3) 2x17 Desk Pad, (3) Hwy dty metal bookends	Office Supplies	10-480-4215	01/31/2015	42.54	
02/25/2015	5228727	January Office Supplies	Clorox Disinfecting wipes	Office Supplies	10-480-4215	01/31/2015	5.49	
02/25/2015	5228727	January Office Supplies	(3) Envelope moistener bottles	Office Supplies	10-480-4215	01/31/2015	4.89	
02/25/2015	5228727	January Office Supplies	Stackable ltr tray, mousepad, jumbo Rec'd sta	Office Supplies	10-480-4215	01/31/2015	19.51	
02/25/2015	5228727	January Office Supplies	Magnetic bookends - blk	Office Supplies	10-480-4215	01/31/2015	11.39	
02/25/2015	5228727	January Office Supplies	Single line lg Stamp, stamp	Office Supplies	10-480-4215	01/31/2015	28.98	
02/25/2015	5228727	January Office Supplies	refill - red					
02/25/2015	5228727	January Office Supplies	(3) Chairmat 45x53, (1) Chairmat 36x48	Machinery and Equipment	50-470-6410	01/31/2015	266.95	
02/25/2015	CR - 5228727	Credit for returned office supplies	Returned wrong printer cartridge-PHSR6180	Office Supplies	10-420-4215	01/31/2015	-108.00	
02/25/2015	CR - 5228727	Credit for returned office supplies	Returned (2) pkg W-2 Forms, (3) pkg W-2 Envelopes	Office Supplies	10-430-4215	01/31/2015	-108.45	
Vendor: 2591 - Paving Maintenance Supply, Inc.							1,373.55	Vendor 0251 - Office Depot Total:
02/25/2015	10163324	2000 LB C3 Roadsaver 211 Plexi Melt	2000 LB C3 Roadsaver 211 Plexi Melt	Concrete Street Replacemen	50-470-6310	02/03/2015	1,524.00	
Vendor: 1637 - Peckham Guyton Albers & Viets, Inc.							1,524.00	Vendor 2591 - Paving Maintenance Supply, Inc. Total:
02/25/2015	104165	Lafayette Ctr CID Blight Study - PE 1/31/15	Lafayette Ctr CID Blight Study - PE 1/31/15	Escrow - Misc Projects	10-200-2110	02/04/2015	750.00	
Vendor: 1192 - Petty Cash by Bob Ruck							750.00	Vendor 1637 - Peckham Guyton Albers & Viets, Inc. Total:
02/25/2015	Feb. '15 Reimb. Receipts	Reimb. Petty Cash - Feb. Receipts	APWA Lunch/Mtg- Feb. - R. Ruck	Business Lunch/Dinner	10-470-4180	02/23/2015	20.00	

Board Approval Report

Payment Date	Payable Number	Description (Payable)	Description (Item)	Account Name	Account Number	Post Date	Amount
02/25/2015	Feb. '15 Reimb.	Reimb. Petty Cash - Feb. Receipts	DeWalt Factory Serv. purchase- Angle grinder part	Equipment - Maintenance &	10-470-4290	02/23/2015	14.72
02/25/2015	Feb. '15 Reimb.	Reimb. Petty Cash - Feb. Receipts	C & R Lock purchase-Keys for City Hall Front doors	Miscellaneous	10-470-4325	02/23/2015	22.70
Vendor: 0390 - Professional Investigators Council, Inc.							17.42
02/25/2015	2015 Dues & App. Fee	2015 PIC Dues & App. Fee- Walsh, D. Rehm, E. Skaggs	2015 PIC Dues & App. Fee- Walsh, D. Rehm, E. Skaggs	Dues & Subscriptions	10-440-4260	02/19/2015	100.00
Vendor: 2179 - Republic Services - #346							100.00
02/25/2015	0346-016956234	February Trash Services	February Trash Services	Waste Management Progra	10-470-4360	02/15/2015	106,087.60
Vendor: 0850 - Royal Gate Auto Plaza							106,087.60
02/25/2015	293344	AB Oxygen Sensor - Truck 210-01	AB Oxygen Sensor - Truck 210-01	Vehicle - Maintenance & Rep	10-470-4285	02/10/2015	90.75
Vendor: 0306 - St. Louis Co. Municipal League							90.75
02/25/2015	Police Camera Training	Academy- Police Camera training-Walsh, Milligan	Academy- Police Camera training-Walsh, Milligan	Training	10-440-4130	02/01/2015	20.00
Vendor: 0449 - St. Louis Composting, Inc.							20.00
02/25/2015	316525	(1) Small load to composting site	(1) Small load to composting site	Parks-Maintenance & Repair	10-460-4312	02/02/2015	40.00
Vendor: 2411 - Staples Advantage							40.00
02/25/2015	8033097779	January Office Supplies	Packing Tape	Office Supplies	10-440-4215	01/31/2015	3.39
02/25/2015	8033097779	January Office Supplies	Binder Clips 24 ct	Office Supplies	10-440-4215	01/31/2015	1.62
02/25/2015	8033097779	January Office Supplies	Address Labels	Office Supplies	10-440-4215	01/31/2015	14.50
02/25/2015	8033097779	January Office Supplies	2015 Desktop paper	Office Supplies	10-440-4215	01/31/2015	3.44
02/25/2015	8033097779	January Office Supplies	Address Labels	Office Supplies	10-440-4215	01/31/2015	87.00
02/25/2015	8033097779	January Office Supplies	Hanging Folder Tabs clr. 50 p	Office Supplies	10-440-4215	01/31/2015	1.99
02/25/2015	8033097779	January Office Supplies	Add Roll 1 ply 100 ct.	Office Supplies	10-440-4215	01/31/2015	0.74
02/25/2015	8033097779	January Office Supplies	Case Copy Paper	Office Supplies	10-440-4215	01/31/2015	76.64
Vendor: 2350 - Stock & Associates Consulting Engineers, Inc.							189.32
02/25/2015	59123	Construction Inspection Services - Chadwick Sub.	Constr. Insp. Services - Chadwick Sub.-1/1-1/31/15	Storm Water Projects	60-470-6510	02/04/2015	412.50
02/25/2015	59130	Design of Storm Water Improvement - Channel B	Design of Storm Water Imp.- Channel B-1/1-1/31/15	Storm Water Projects	60-470-6510	02/05/2015	15,350.00
02/25/2015	59131	Construction Inspection Services North Channel B	Constr. Insp. Services North Channel B-1/1-1/31/15	Storm Water Projects	60-470-6510	02/05/2015	480.00
Vendor: 2350 - Stock & Associates Consulting Engineers, Inc. Total:							16,242.50

Board Approval Report

Payment Date			Payable Number		Description (Payable)		Description (Item)		Account Name		Account Number		Post Date		Payment Dates: 2/20/2015 - 2/27/2015	
Vendor: 0324 - Terrafl Incorporated																
02/25/2015		0000001774	(4) Loads Clean fill to Landfill	(4) Loads Clean fill to Landfill	Capital Improvement	70-470-4500	02/03/2015								172.00	
02/25/2015		0000001801	(1) Load Clean Fill to Landfill	(1) Load Clean Fill to Landfill	Capital Improvement	70-470-4500	02/04/2015								43.00	
Vendor 0324 - Terrafl Incorporated Total:															215.00	
Vendor: 1652 - Tope Plumbing, Inc,																
02/25/2015		98773	711 Whitewillow - Sewer Repair	711 Whitewillow - Sewer Repair	Capital Improvement	70-470-4500	02/09/2015								3,994.00	
02/25/2015		98774	1133 Westleigh - Sewer Repair	1133 Westleigh - Sewer Repair	Capital Improvement	70-470-4500	02/09/2015								2,510.00	
02/25/2015		98775	950 Century Oaks - Sewer Repair	950 Century Oaks - Sewer Repair	Capital Improvement	70-470-4500	02/09/2015								2,990.00	
Vendor 1652 - Tope Plumbing, Inc, Total:															9,494.00	
Vendor: 2177 - TOTALFUNDS BY HASLER																
02/25/2015		xxxx-xxxx-xxx9-0956-2/4/15	Postage in meter - 1/15/15	Postage in meter - 1/15/15	Postage	10-420-4265	02/04/2015								1,000.00	
Vendor 2177 - TOTALFUNDS BY HASLER Total:															1,000.00	
Vendor: 0310 - Treasurer, St. Louis County																
02/25/2015		T02151500094004	(1) House Inspection	(1) House Inspection	Professional Fees	10-475-4165	02/15/2015								95.35	
Vendor 0310 - Treasurer, St. Louis County Total:															95.35	
Vendor: 1136 - Voss Lighting																
02/25/2015		18034531-00	(12) Phil MHC70-3pk Elite light bulbs	(12) Phil MHC70-3pk Elite light bulbs	Building - Maintenance & Re	10-460-4295	01/30/2015								183.68	
Vendor 1136 - Voss Lighting Total:															183.68	
Grand Total:															157,805.63	

Agenda Item

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INTRODUCED BY ALDERMAN DIEHL

RESOLUTION NO. 15-

A RESOLUTION ACCEPTING THE BID OF OLIVER'S CUSTOM ROOFING, L.L.C. IN AN AMOUNT NOT TO EXCEED FIFTY-NINE THOUSAND SEVEN HUNDRED FOUR DOLLARS AND THIRTY-TWO CENTS (\$59,704.32), INCLUDING A FOUR PERCENT (4%) CHANGE ORDER IN THE AMOUNT OF TWO THOUSAND TWO HUNDRED NINETY-SIX DOLLARS AND THIRTY-TWO CENTS (\$2,296.32) IN THE EVENT OF UNFORESEEN CONDITIONS, FOR THE AQUATIC BUILDING AND PAVILION ROOFING PROJECT IN THE CITY OF MANCHESTER, AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO AN AGREEMENT THEREFOR.

WHEREAS, on January 9, 2015, the City of Manchester requested bids for the Aquatic Building and Pavilion Roofing Project; and,

WHEREAS, in response to the City's request, one (1) firm, submitted a bid; and,

WHEREAS, the Director of Parks and Recreation has reviewed the submitted bid and believes that the bid submitted by Oliver's Custom Roofing, L.L.C. is a responsible bid.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City of Manchester ("City") hereby accepts the bid of Oliver's Custom Roofing, L.L.C. ("Contractor") for the Aquatic Building and Pavilion Roofing Project pursuant to the specifications for said project. The terms and conditions of such agreement shall be as set forth in the documents upon which the bid of Contractor was submitted. The amount to be expended by the City for such project shall not exceed Fifty-Nine Thousand Seven Hundred Four Dollars and Thirty-Two Cents (\$59,704.32), including a four percent (4%) change order in the amount of Two Thousand Two Hundred Ninety-Six Dollars and Thirty-Two Cents (\$2,296.32) in the event of unforeseen conditions.

Section Two: A copy of the bid of Contractor is attached to this Resolution and is incorporated herein by reference thereto and marked Exhibit "A".

Section Three: The City Administrator is hereby authorized to do any and all things necessary in order to carry out the terms and conditions of the agreement referred to therein.

Section Four: Payment under this Resolution shall be contingent upon Contractor's execution of such acknowledgements as may be required regarding: (1) Contractor's compliance with all OSHA training and safety requirements, including, but not limited to, completion of the 10-hour Outreach Training Program; (2) Contractor's execution of an Affidavit confirming its compliance with Section 285.530 of the Revised Statutes of Missouri in regard to not knowingly employing any person who is an unauthorized alien, (3) Contractor's compliance with Section 107.170 of the Revised Statutes of Missouri pertaining to the Payment Bond requirement on any project with estimated costs in excess of Twenty-Five Thousand Dollars (\$25,000.00), (4) Contractor's compliance with Section 290.210 of the

INTRODUCED BY ALDERMAN DIEHL

RESOLUTION NO. 15-

Revised Statutes of Missouri in regard to the Missouri Prevailing Wage Law, (5) Contractor's compliance with Section 34.353 of the Revised Statutes of the State of Missouri as it pertains to using products manufactured or produced in the United States, (6), Contractor's execution of an affidavit confirming its compliance with Section 285.232 of the Revised Statutes of the State of Missouri in regard to requiring a transient employer to show proof that the employer has been issued a tax clearance and has filed a financial assurance instrument, if appropriate, and (7) Contractor's compliance with Section 208.009 of the Revised Statutes of Missouri as it pertains to the proof of lawful presence.

Section Five: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By

Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN DIEHL

RESOLUTION NO. 15-

ACCEPTANCE

The undersigned, on behalf of Oliver's Custom Roofing, L.L.C. hereby accepts the foregoing Resolution, in all of its terms, and expressly agrees to be bound thereby and by the terms of Exhibit "A" attached hereto.

OLIVER'S CUSTOM ROOFING, L.L.C.

By Erik Oliver, Incorporator/Organizer



City of Manchester
Parks & Recreation
 636-391-6326 • 636-391-0467 (fax)
 359 Old Meramec Station Road
 Manchester, Missouri 63021
parks@manchestermo.gov

TO: Andy Hixson, City Administrator

FROM: Eileen Collins, Director of Parks and Recreation

SUBJECT: Aquatic Building and Pavilion Roofing Project

DATE: February 23, 2015

In 2014 the city experienced hail damage to the Aquatic Center and several pavilions. Due to the timing of the storm, the project could not be completed in 2014. Therefore, the insurance monies, totaling \$93,373.16 were parked in a construction liability account in Park and Storm Water.

On January 9th, a bid notice was placed in the Friday, edition of the St. Louis Countian Newspaper, also listed on the city's web site and sent to four roofing companies.

For this project, it was decided to change the existing roofing material. Due to the ongoing roof repair on the aquatic center and the pavilions it was recommended by Superintendent, Craig Waterhouse that we explore the option of metal roofing on the remaining buildings. We currently have one pavilion that a metal roof that was installed many years ago. We have had the least amount of problems with this type of roof. Therefore, a metal shingle was identified in the bid specifications.

On Tuesday, February 10, 2015, one bid was received for said project and they are as follows:

<u>Company</u>	<u>Total Bid</u>
Oliver's Custom Roofing, LLC	\$57,408.00

Agenda Item 10a

Although, the bid received, was from an out of town company, references were performed and they identified Oliver's Custom Roofing, LLC as a good company, with no issues. Therefore, I am recommending we accept the bid from Oliver's Custom Roofing, LLC. A copy of their bid is attached for your review.

I am requesting a resolution in the amount of \$59,704.32, which includes a 4% change order for unforeseen issues that may arise.

Staff has prepared the necessary authorizing Resolution for your consideration and approval at the March 2, 2015 Board of Aldermen meeting.

Please don't hesitate to contact me should you have any questions.

BID FORM

CITY OF MANCHESTER

Exhibit "A"

ST. LOUIS COUNTY, MISSOURI

To: City of Manchester
St. Louis County, Missouri

Pursuant to and in compliance with your Request for Bids dated January 9, the undersigned company hereby proposes to furnish all tools, labor, equipment and materials and perform all work necessary for, all as required by and in strict conformance with the Bid Specifications inclusive at the lump sum prices listed herein.

It is further understood that this bid must be submitted before **10:00 a.m. on Tuesday, February 10, 2015** in a sealed envelope marked: **AQUATIC BUILDING/PAVILION ROOFING PROJECT**. All bids received after said time will be returned unopened to the bidder.

Attached is a signed and notarized Non-collusion affidavit.

COMPANY SUBMITTING BID

Oliver's Custom Roofing, LLC

COMPANY ADDRESS

15 West Jericho Dr. Greenbrier, AR 72058

COMPANY PHONE NUMBER AND EMAIL ADDRESS

501-514-3938 erikoliverendure@gmail.com

AUTHORIZING SIGNATURE/TITLE

Erik Oliver Member

AQUATIC BUILDING (include all trim, caps, channels, misc)

89 ^{sq} sq. yds. @ (\$ 552) per sq. yd. = \$ 49,128.00

PAVILION (include all trim, caps, and channels, misc)

15 ^{sq} sq. yds. @ (\$ 552) per sq. yd. = \$ 8,280.00

TOTAL AQUATIC BLDG./PAVILION \$ 57,408.00

Fifty Seven Thousand Four Hundred eight ^{spell total in words} dollars

Taxes. The Contract amount as stated above includes all sales taxes, excise taxes, and other taxes, for all materials and appliances subject to and upon which taxes are levied.

BF-1

INTRODUCED BY ALDERMAN HAMILL

RESOLUTION NO. 15-

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A COOPERATION AGREEMENT WITH ST. LOUIS COUNTY, MISSOURI, SUPPLEMENTING THE CITY'S PREVIOUS MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT COOPERATION AGREEMENT, WHICH HEREAFTER WILL INCLUDE THE HOME INVESTMENT PARTNERSHIP PROGRAM AND THE EMERGENCY SHELTER GRANT PROGRAM

WHEREAS, on June 3, 1993, the City entered into a Cooperation Agreement with St. Louis County, Missouri to undertake Community Development activities in accordance with the Housing and Community Development Act of 1977; and,

WHEREAS, said agreement has been supplemented, from time-to-time, by St. Louis County and the City, and a Public Hearing was held on June 16, 2014 at the Manchester Police Facility; and,

WHEREAS, St. Louis County has qualified as an entitlement community under the Department of Housing and Urban Development (HUD) regulations; and,

WHEREAS, HUD has identified the Home Investment Partnership Program, promoting affordable housing, and the Emergency Shelter Grant Program, assisting the homeless, battered youth, or victims of domestic violence, to be included in the Cooperation Agreement; and,

WHEREAS, the City and St. Louis County desire to enter into this supplemental agreement to undertake a Cooperative Community Development Program and to ensure conformance with federal requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City Administrator is hereby authorized to enter into a Cooperation Agreement on behalf of the City with St. Louis County, Missouri, for the year 2015 supplementing the City's previous Municipal Housing and Community Development Cooperation Agreement, which will hereafter include the Home Investment Partnership Program and the Emergency Shelter Grant Program.

Section Two: The City Administrator is further authorized to do any and all things necessary in order to carry out the terms and conditions of the Agreement referred to herein.

Section Three: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS ____ DAY OF MARCH, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

**ST. LOUIS COUNTY DEPARTMENT OF PLANNING
OFFICE OF COMMUNITY DEVELOPMENT**

**MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT
SUPPLEMENTAL COOPERATION AGREEMENT**

NO. 2015

This Supplemental Cooperation Agreement (hereinafter referred to as the Supplemental Cooperation Agreement) made and entered into this ____ day of _____, 2015, by and between ST. LOUIS COUNTY, MISSOURI (hereinafter referred to as "County"), and the City of Manchester, Missouri (hereinafter referred to as "Municipality"),

Witnesseth:

Whereas, the United States Congress enacted the Housing and Community Development Act of 1977 (hereinafter referred to as the "Act") providing federal funds to local units of government for the purposes of developing urban communities and improving housing conditions and community services; and

Whereas, the Act allocates funds to County for the purpose of undertaking Community Development Program activities authorized in Section 105 thereof; and

Whereas, the Act recognizes that Municipality may enter into cooperation agreements with County in order to undertake community development activities with Municipality as authorized by Section 105 of the Act; and

Whereas, County and Municipality have enacted ordinances authorizing their chief executive officers to execute a Municipal Housing and Community Development Cooperation Agreement dated the 27th day of August, 2014, (hereinafter referred to as the "Cooperation Agreement") and Supplemental Cooperation Agreements; and

Whereas, the provisions of Section 70.210 to Section 70.320 R.S.Mo. inclusive empower municipalities or political subdivisions to contract with each other for a common service and Section 2.180 of the 1968 County Charter provides that the County Council may, by ordinance, authorize contracts between County and an incorporated area for a common service; and

Whereas, certain provisions of this Supplemental Cooperation Agreement are intended to amend the Municipal Housing and Community Development Cooperation Agreement previously entered into for the purpose of conforming with HUD requirements; and

Whereas, County and Municipality desire to undertake a cooperative Community Development Program in accordance with the Act;

Now, Therefore, County and Municipality mutually agree as follows:

I. County and Municipality hereby agree to cooperate in the undertaking or assist in the undertaking of essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing as set forth in Exhibit A, "Budget and Scope of Program," attached hereto and made a part hereof. Such activities are to be carried out by Municipality in accordance with County's Community Development Plan and Housing Assistance Plan as submitted to HUD in County's Annual Consolidated Plan for Community Development Block Grant (CDBG), HOME, and Emergency Shelter Grant Programs. The community development activities authorized by the Act and outlined in County's Consolidated Plan will be carried out through funds received as a result of the Act and made available to Municipality by County for the purpose of undertaking community development programs. The community development activities to be undertaken by Municipality as set forth in Exhibit A will be performed in accordance with the terms and conditions of the Cooperation Agreement, the Supplemental Cooperation Agreement, and the Subrecipient Policies and Procedures Manual, and may be governed by additional amendments, if any, executed by County and Municipality. This Agreement shall remain in effect without terminating during any time Municipality has CDBG Funds under Contract, including Program Income, as defined by 24 CFR 570 et seq.

II. Changes in the subprograms and activities as described in Exhibit A may be requested from time to time by either County or Municipality and if mutually agreed upon by and between County and Municipality shall be incorporated by written amendment(s) to the Supplemental Cooperation Agreement. County and Municipality acknowledge and agree that the budget line item "accounts" described in Exhibit A of this Agreement are estimates only and, therefore, the County shall, when necessary, transfer funds between "accounts" without the execution of an amendment to the Supplemental Cooperation Agreement in order to process municipal payment requests.

III. Municipality agrees that it will contractually obligate funds within twelve months of the executed date of this Supplemental Cooperation Agreement. Funds not contractually obligated as stipulated may be recaptured by County, unless an extension of time has been specifically requested in writing by Municipality and approved in writing by County.

IV. Municipality further agrees to abide by the provisions of the Single Audit Act of 1984 as amended to wit:

A. Municipality agrees to abide by the provisions of the Office of Management and Budget circulars A-87 and A-110, if applicable.

B. Municipality agrees to have an audit made in accordance with OMB A-133 if total federal grants spent during the fiscal year exceed \$500,000. If total federal grants spent during the fiscal year are less than \$500,000, Municipality shall be exempt from compliance with the Single Audit Act of 1984 as amended and other federal audit requirements prescribed by state and local law or regulation. Nothing above exempts the Municipality from maintaining records of federal grant expenditures or from providing access to such records to federal agencies.

C. Municipality shall provide a copy of the audit report to the County within 30 days of the completion date of the audit.

V. Municipality agrees to comply with the following provisions as required by 24 CFR 570.503(b), to wit:

A. Municipality agrees to maintain and submit to County such records and reports as requested and specified by County in order to assist County in meeting its record keeping and reporting requirements.

B. Municipality shall inform County of any and all income generated as the result of a CDBG-funded activity. All such program income shall be returned to County. Program income generated by all Rehabilitation of Private Properties Activities will be used by County for grants and/or expenses related to CDBG Rehabilitation of Private Properties Activities administered or undertaken by County. Municipalities that have County-approved revolving loan funds for Rehabilitation of Private Properties Activities will automatically have program income funds reallocated to aforesaid loan programs. All program income that is generated by non-Rehabilitation of Private Properties Activities will be reallocated by Supplemental Agreement Amendments to Municipality for eligible CDBG activities in accordance with all CDBG requirements as may then apply, and any requirements of the Cooperation Agreement as are applicable.

C. Municipality shall comply with applicable administrative requirements as described in 570.502.

D. Municipality shall comply with Subpart K of 24 CFR 570 et seq., specifically Sections 570.600 through 570.612, except for the exceptions noted in the regulations, being the Municipality does not assume County's environmental responsibilities under 570.604 and Municipality does not assume County's responsibility for initiating the review process under Executive Order 12372.

E. Municipality agrees that any real property under Municipality's control that was acquired or improved in whole or in part with CDBG funds (1) is used to meet one of the national objectives in 570.208 until five years after expiration of this Agreement, or such longer period of time as determined appropriate by County; or (2) is disposed of in a manner which results in the County being reimbursed in the amount of the current fair market value of the property less any portion thereof attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property.

VI. Municipality shall comply with Subpart B of 24 CFR part 135 and shall comply with all applicable goals for the utilization of small and disadvantaged businesses in contracting activities of Section 3-covered projects as described in the aforementioned Subpart B.

VII. In accordance with 24 CFR 85.43, suspension or termination of this Agreement may occur if Municipality materially fails to comply with any term of this Agreement of the award of CDBG funds. The Agreement may also be terminated for convenience in accordance with 24 CFR 85.44.

VIII. Municipality certifies that the Community Development Block Grant Program stipulated in Exhibit A gives maximum feasible priority to activities which benefit low or moderate income families, aid in the prevention or elimination of slums or blight, or are an urgent community development need, but that not less than seventy (70%) of funds received shall be used for activities that benefit low- and moderate-income persons.

IX. Municipality certifies that it affirmatively furthers fair housing by having enacted a municipal fair housing ordinance and that this fair housing ordinance has a mechanism for enforcement such as a Human Relations Commission.

X. County hereby certifies that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

XI. County certifies that it has a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

XII. County certifies that to the best of its knowledge and belief:

A. No federally appropriated funds have been paid or will be paid by or on behalf of it to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement;

B. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

C. It will require that the language of paragraph XI of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly;

XIII. County certifies that it will or will continue to provide a drug-free workplace by:

A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

B. Establishing an ongoing drug-free awareness program to inform employees about:

1. The dangers of drug abuse in the workplace;

2. The grantee's policy of maintaining a drug-free workplace;

3. Any available drug counseling, rehabilitation, and employee assistance programs; and

4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph A;

D. Notifying the employee in the statement required by paragraph A that, as a condition of employment under the grant, the employee will:

1. Abide by the terms of the statement; and

2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

E. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph D(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

F. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph D(2), with respect to any employee who is so convicted:

1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency;

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs A through F.

XIV. County certifies that it is following:

A. A current Consolidated Plan which has been approved by HUD in accordance with Section 105 of the Cranston-Gonzales National Housing Affordability Act; or

B. A housing assistance plan which was approved by HUD during the 180-day period beginning November 28, 1990, or during such longer period as may be prescribed by the Secretary of HUD in any case for good cause.

MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT
SUPPLEMENTAL COOPERATION AGREEMENT

NO. 2015

In Witness Whereof, the parties have signed this Agreement on the day and year first above written.

CITY OF MANCHESTER

ST. LOUIS COUNTY, MISSOURI

By: _____

By: _____

Title: _____

Title: Director, Department of Planning

Attest:

Approved:

By: _____

By: _____

Title: _____

Title: Director, Community Development

Approved as to Legal Form:

Municipal Attorney

Affix Municipal Seal Here

I hereby certify that balances sufficient to pay the contract sum remain in the appropriation accounts against which this obligation is to be charged, to the extent County continues to receive federal funds sufficient to pay contract sum, in accordance with the applicable Municipal Housing and Community Development Cooperation Agreement, between Municipality and St. Louis County.

By: _____

Title: Community Development Accounting Supervisor

Approved: _____

Title: Community Development Manager

MUNICIPAL HOUSING AND COMMUNITY DEVELOPMENT
SUPPLEMENTAL COOPERATION AGREEMENT

NO. 2015

BUDGET AND SCOPE OF PROGRAM

Municipality: City of Manchester Total Allocation \$ 24,300

HUD Activity Title: Rehabilitation of Private Property HUD Matrix Code: 14A

Fund:	Department:	Division:	Section:	Object:
<u>4540</u>	<u>2500</u>	<u>2580</u>	<u>4074</u>	<u>657110</u>

Grant:	Program:	Activity:	Location:	Project:
<u>NB505</u>	<u>NR25</u>	<u>NHP25</u>	<u>0000</u>	<u>NB505</u>

Description: The primary objective of this activity is to provide assistance to low- and moderate-
income residents who are below 80% of the median area income. Assistance will be provided in
the form of forgivable loans, which will be used to abate residential housing deficiencies.

Amount: \$ 24,300

HUD Activity Title: _____ HUD Matrix Code: _____

Fund:	Department:	Division:	Section:	Object:
_____	_____	_____	_____	_____

Grant:	Program:	Activity:	Location:	Project:
_____	_____	_____	_____	_____

Description: _____

Amount: \$

INTRODUCED BY ALDERMAN STEVENS

RESOLUTION NO. 15 -

A RESOLUTION ACCEPTING AN OPPORTUNITY GRANT FROM THE REGIONAL ARTS COMMISSION AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROGRAM CONTRACT THEREFOR.

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI, AS FOLLOWS:

Section One: The City of Manchester does hereby accept an Opportunity Grant from the Regional Arts Commission in the amount of One Thousand Two Hundred Dollars (\$1,200.00).

Section Two: The City Administrator is hereby authorized to execute, on behalf of the City, the Program Contract attached hereto as Exhibit "A" and to do all things necessary to fully satisfy the City's obligations under such Contract.

Section Three: The proceeds of such Grant shall be deposited into the operating cash account of the City of Manchester for use by the Arts Council, as deemed appropriate by the Board of Aldermen, in implementing the Arts Council's "Focus 2015" program.

Section Four: For the purposes of the Program Contract, the "Grant Administrator" shall be the City of Manchester Director of Finance.

Section Five: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

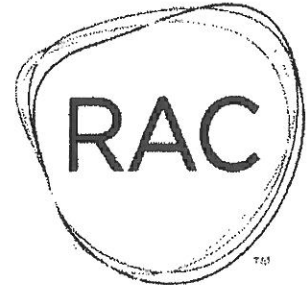
City Attorney

6128 DELMAR BLVD
ST. LOUIS MO 63112

(314) 863 5811
(314) 863 6932 FAX
WWW.ART-STL.COM

REGIONAL ARTS
COMMISSION OF ST. LOUIS

SERVING ART DAILY



PROGRAM CONTRACT NUMBER: FY- 298209

THIS CONTRACT is entered into as of this 13th day of February, 2015, by and between the REGIONAL CULTURAL & PERFORMING ARTS DEVELOPMENT COMMISSION, a St. Louis City-County tax supported agency having a principal office at 6128 Delmar Boulevard, St Louis, Missouri 63112, hereinafter referred to as the "COMMISSION", and The City of Manchester, a [association/non-for-profit corporation/corporation] having a principal office at 14318 Manchester Road, Manchester, MO 63011, hereinafter referred to as the "CONTRACTOR".

RECITALS

WHEREAS, the CONTRACTOR submitted the application [numbered -298209] for funding assistance, a copy of which [together with and including all applicable revisions] is attached as Annex 1 to and incorporated by reference in this Contract (the "Application") to the COMMISSION; and

WHEREAS, the COMMISSION has authorized a maximum dollar allocation specific to the Application and is willing to fund the activities set forth in the Application, subject to the terms and conditions set forth in this Contract;

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing premises and the mutual promises herein contained and for other good and valuable consideration the sufficiency of which is hereby mutually acknowledged, the COMMISSION and the CONTRACTOR do mutually agree as follows:

1. Contractor to Perform Program; Applicable Requirements The CONTRACTOR shall provide all necessary personnel, facilities, supplies, equipment, funds, and related resources and skills to timely perform and accomplish the program titled "FOCUS 2015" as further set forth in the Application (collectively, the "Program") in accordance with terms of the Application, the [written] guidelines and restrictions established by the COMMISSION for PROGRAM SUPPORT and the policies of the COMMISSION established from time to time for PROGRAM SUPPORT (collectively, the "Program Requirements").
2. Time for Performance; Grant Administration The CONTRACTOR shall perform and complete or cause to be performed and completed the Program in all material respects. The Program shall be administered for the CONTRACTOR including, without limitation, performing the duties of completing all necessary forms and reports required by the COMMISSION (the "GRANT ADMINISTRATOR") by **one month after the end date for the program as specified in the application** and during the first calendar year of the Program Period the CONTRACTOR shall not substitute any other person as GRANT ADMINISTRATOR without first notifying the COMMISSION in writing and receiving written approval of the COMMISSION for the substitution. The CONTRACTOR shall accomplish the PROGRAM(S) in accordance with the time schedule set forth

in the Application and shall notify the COMMISSION in writing of any variances from the schedule dates for the PROGRAM(S) set forth in the Application.

3. Prior Approval Required for Variance in Program Expense, Revenue The CONTRACTOR shall obtain the COMMISSION'S prior written approval for any variance in expense or revenue totals exceeding ten percent (10%) of the PROGRAM(S) budget as stated in the Application, and/or variances of components as stated in the Application.
4. Payments to Contractor; Timing The COMMISSION shall pay during the term of this CONTRACT, to the CONTRACTOR as partial financial assistance for expenses of the PROGRAM(S), the sum of **\$1,200.00**. Payment as stated herein is contingent upon: A) the CONTRACTOR'S compliance at all times with each of the Program Requirements; and B) the COMMISSION'S actual receipt of revenue upon which the foregoing amount was based. In the event that there is a reduction in the COMMISSION'S revenue, the payment amount authorized may be commensurately reduced or withheld, at the discretion of the COMMISSION. The CONTRACTOR shall request payment in writing accompanied by any support information, which may be requested by the COMMISSION. The COMMISSION reserves the right to establish a method and timing of payment at the COMMISSION'S sole discretion based the Application and the availability of funds at the time such request is made. The COMMISSION may choose to withhold payment or partial payment until successful completion of PROGRAM(S) as stated in the Application, and/or the submission of a final written report, all in accordance with and as required by the Program Requirements. Payments under this Section 4 shall be made generally in accordance with the following schedule: The CONTRACTOR may request up to four (4) partial payments of the sum provided above at any time throughout the PROGRAM period including one month past the end of the PROGRAM period; provided that no such partial payment shall exceed two-thirds of the cash expenses incurred for the PROGRAM by the CONTRACTOR as of the date of the CONTRACTOR's request. The CONTRACTOR shall submit each such request accompanied by an invoice for payment by electronic means to the COMMISSION. The CONTRACTOR's final request shall be submitted along with the final written report for the PROGRAM to the COMMISSION, all in accordance with the Program Requirements. A maximum of 90% of the total dollar allocation may be requested prior to submission of the final written report. The CONTRACTOR may request and the COMMISSION, in its sole discretion, may grant up to 25% of the total annual sum provided above in advance of the PROGRAM to be applied solely to specific bills relating to the PROGRAM. Any such request for advance funds shall be in writing, accompanied by documentation of the expenses incurred or to be incurred.
5. Use of Contract Funds The CONTRACTOR shall apply and use all funds received from the COMMISSION and all funds expended or held by the CONTRACTOR under this CONTRACT for the sole purpose of accomplishing the PROGRAM(S), and none of the funds so held or received shall be diverted to any other use or purpose, whatsoever.
6. Indemnification The CONTRACTOR shall notify all persons with whom the CONTRACTOR contracts or does business that the CONTRACTOR shall be solely responsible for payment of costs in connection with the PROGRAM(S) , and agrees to indemnify, defend with counsel of the COMMISSION's choosing, and hold harmless the COMMISSION and the COMMISSION'S officials, officers, agents, attorneys, employees and representatives acting in any capacity from any and all claims, demands, costs, liabilities, damages or expenses, including attorneys' fees, by or on behalf of any person, firm or corporation arising from the conduct or management of the PROGRAM(S), or from any work or thing done in connection with the PROGRAM(S) or by or on behalf of the CONTRACTOR in connection with this CONTRACT.

7. Acknowledgement of Commission Support The CONTRACTOR shall include acknowledgement of the COMMISSION'S financial support in all printed, online, and broadcast promotion, publicity, advertising, and programs in connection with the PROGRAM(S) with the following credit line: "WITH SUPPORT FROM THE REGIONAL ARTS COMMISSION" and the designated COMMISSION logo located on the COMMISSION website. The CONTRACTOR further agrees to enter all PROGRAM events that are open to public audiences in the COMMISSION online cultural calendar.
8. Compliance with Applicable Law The CONTRACTOR shall at all times abide by and comply with any applicable local, state, and federal laws, regulations, or other policies relating to funds provided by this CONTRACT.
9. Access to Records The CONTRACTOR agrees that the COMMISSION and governmental auditors and representatives shall have access to any records for the purpose of audit or examination of any information submitted to the COMMISSION, as contained in the Application, and/or the receipts and disbursements of the funds made available to the CONTRACTOR from any source under this CONTRACT. The CONTRACTOR further agrees that any audit exception noted by auditors or representatives shall not be paid in reimbursement by the COMMISSION and shall be the sole responsibility of the CONTRACTOR.
10. Discrimination Prohibited During the term of this CONTRACT, the CONTRACTOR shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, creed, national origin, sex, age, veteran or handicap status, unless with respect to sex, age, or the handicapped it can be determined that such employment restrictions relate to a bona fide occupational qualification. During the term of this CONTRACT, the CONTRACTOR shall furnish a written notice or include these provisions in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, in all subcontracts, and to any labor union with which the CONTRACTOR may have a bargaining or other agreement.
11. Expectations of the Parties This CONTRACT is predicated, in part and among other considerations, on the utilization of specific individual(s) and/or personnel qualification(s) as identified and/or described in the Application, and in the event of any material deviations from (as determined by the COMMISSION in its sole discretion), or substitutions to such specific individual(s) and/or personnel qualification(s), the CONTRACTOR shall notify the COMMISSION in writing and the COMMISSION shall have the right in its sole discretion to cancel this CONTRACT. If the CONTRACTOR is unable for any reason to complete any portion of an entire PROGRAM, the CONTRACTOR shall so notify the COMMISSION in writing before the expiration date of the grant period and shall provide for approval by the COMMISSION a substitution or variation to the PROGRAM. The COMMISSION agrees that approval of such substitution or variation will not be unreasonably withheld.
12. Cancellation by Commission The COMMISSION shall have the right to cancel this CONTRACT should the CONTRACTOR violate any of the conditions of this CONTRACT, or if for any reason beyond the control of the COMMISSION, funding contemplated for the PROGRAM(s) becomes unavailable. Notice of such cancellation, and of the date thereof, shall be given in writing to the CONTRACTOR, and the contract shall be terminated at such date and no party shall have any further obligation to the other under this CONTRACT; provided that reasonable allowance and reimbursement by the COMMISSION may be made for any expense incurred or service performed by the CONTRACTOR, if appropriate in the sole and conclusive determination of the COMMISSION.
13. Cancellation by Contractor The CONTRACTOR shall have the right to cancel this contract by giving

thirty (30) days advance written notice to the COMMISSION and upon receipt by the COMMISSION of such written notice and the lapse of the thirty day notice period, no party shall have any further obligation to the other under this CONTRACT.

14. Admission to Program(s) To provide members of the COMMISSION, the COMMISSION STAFF, and the MEMBERS of the appropriate ADVISORY PANEL of the COMMISSION opportunity to report and appraise the caliber of PROGRAM(S) supported by COMMISSION funds, the CONTRACTOR agrees to admit, without charge, all said individuals to such PROGRAM(S). The CONTRACTOR agrees to make arrangements when possible for these admissions and may choose to issue invitations to said individuals by specific date and event.
15. Commission Decisions It is mutually determined and agreed by both parties that the Recitals hereto set forth the extent and purpose, for which this CONTRACT was entered, however, the parties further mutually agree that the COMMISSION shall have the right to decide all questions that may arise relative to the interpretation of this CONTRACT. Unless otherwise provided to the CONTRACTOR in writing, all decisions on behalf of the COMMISSION in connection within this CONTRACT shall be rendered for the COMMISSION by the COMMISSION'S Executive Director or other representative of the COMMISSION designated in writing and the CONTRACTOR shall acknowledge all such decisions as rendered by the COMMISSION.
16. Notices All notices and correspondence in connection with this CONTRACT shall be in writing and shall be delivered by hand delivery, facsimile, or first class mail, postage prepaid to the parties as set forth below:

If to the COMMISSION:
St. Louis Regional Cultural and Performing Arts
Development Commission
6128 Delmar Boulevard
St Louis, Missouri 63112
ATTN: Executive Director

If to the CONTRACTOR:
The City of Manchester
14318 Manchester Road
Manchester, MO 63011

Such addresses may be changed by notice to the other parties given in the same manner provided above.

17. Public Liability Strictly Limited The parties hereto agree that remedies for any claim arising out of this CONTRACT shall be limited to equitable relief including the availability of specific performance and in no event shall the COMMISSION or any official, officer, agent, attorney, employee, or representative have any liability in damages or any other monetary liability to the CONTRACTOR in respect of any suit, claim, or cause of action arising out of this CONTRACT. No official, officer, agent, attorney, employee, or representative of the COMMISSION shall be personally liable to the CONTRACTOR or any successor, assign, heir or personal representative of the CONTRACTOR in the event of any default or breach by any party under this Agreement, or for any amount which may become due to any party or on any obligations under the terms of this CONTRACT other than for intentionally wrongful conduct of such party.

18. Miscellaneous

a. Counterparts This CONTRACT may be executed in counterparts, each of which shall be deemed and original, but all of which shall constitute one and the same instrument.

b. Entire Agreement; Time for Modification; No Waiver This CONTRACT, together with the exhibits hereto, represents the entire agreement between the parties and no oral statement or prior written matter shall have any force or effect. This Agreement shall not be modified except by writing subscribed by the parties hereto before the conclusion of the time period stipulated in Section Two (2) of this CONTRACT. The

failure of any party hereto to insist in any one or more cases upon the strict performance of any term, covenant or condition of this CONTRACT to be performed or observed by an other party shall not constitute a waiver or relinquishment for the future of any such term, covenant or condition.

c. No Waiver of Sovereign Immunity Nothing in this Agreement shall be construed or deemed to constitute a waiver of the COMMISSION's sovereign immunity.

d. Relationship of the Parties; No Third Party Beneficiaries Nothing contained in this CONTRACT nor any act of the COMMISSION or the CONTRACTOR shall be deemed or construed to create a partnership between or among any party and this CONTRACT is and shall be limited to the specific purposes set out herein. Other than as expressly provided in this CONTRACT, no party shall be the agent of, or have any rights to create any obligations or liabilities binding on, another party. The parties do not intend to confer any benefit under this CONTRACT on any other person or entity other than the parties hereto.

e. Captions; Recitals and Exhibits; Agreement Preparation Captions and headings used throughout this CONTRACT are for convenience and reference only and the words contained therein shall in no way be deemed to explain, modify, amplify or aid in the interpretation or construction of the provisions of this CONTRACT. The Recitals found at the beginning of this CONTRACT are incorporated herein by reference and are important and material parts of this CONTRACT. In any interpretation, construction or determination of the meaning of any provision of this CONTRACT, no presumption whatsoever shall arise from the fact that the CONTRACT was prepared by or on behalf of any party hereto.

f. Governing Law; Venue This CONTRACT and its performance shall be governed by and construed under the laws of the State of Missouri applicable to contracts made and to be performed wholly within such state, without regard to choice or conflict of laws provisions. The parties hereto agree that any action at law, suit in equity, or other judicial proceeding arising out of this CONTRACT shall be instituted only in the Circuit Court of the City of St. Louis or in federal court of the Eastern District of Missouri and waive any objections based upon venue or forum non conveniens or otherwise.

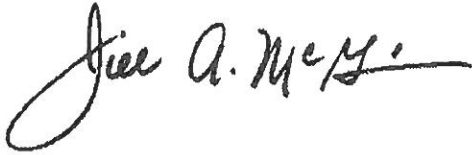
g. Severability If any provision of this CONTRACT shall be unenforceable, the remainder of this CONTRACT shall be enforced as if such provision were not contained herein.

h. Successors and Assigns; Binding Effect This CONTRACT may not be assigned by any party hereto without the prior written consent of all other parties. No assignment, unless specifically provided for in the consent thereto, shall relieve the assigning party of any liability hereunder. This CONTRACT shall be binding upon the parties hereto and their heirs, successors and permitted assigns.

IN WITNESS WHEREOF, the parties hereto have executed this contract as of the date first written.

AUTHORIZED REPRESENTATIVE OF COMMISSION

AUTHORIZED OFFICIAL FOR CONTRACTOR



Signature

Jill A. McGuire

Authorized Official (type name)

Executive Director

Title

2/13/2015

Date

Signature

Authorized Official (type name)

Title

Date

Agenda Item 10C

ANNEX 1

THE APPLICATION (including all applicable revisions)

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15-

ORDINANCE NO. 15-

AN ORDINANCE CREATING A SPECIAL USE PERMIT AND GRANTING THE SAME TO PRECISION MASSAGE, LLC TO OPERATE A MASSAGE THERAPIST FACILITY AT 128 ENCHANTED PARKWAY, SUITE 102, AS PROVIDED FOR IN SECTION 405.240(C)(5)(h) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER.

WHEREAS, Precision Massage, LLC, has heretofore made application for a Special Use Permit to operate a massage therapist facility at 128 Enchanted Parkway, Suite 102 (the "Property"); and,

WHEREAS, the Planning and Zoning Commission reviewed said application on February 23, 2015; and,

WHEREAS, the Planning and Zoning Commission did, after due consideration, recommend to the Board of Aldermen of the City of Manchester the granting of said Special Use Permit for the Property; and,

WHEREAS, the Board of Aldermen did, on the 2nd day of March, 2015, after publication of notice as required by the laws of the State of Missouri and the Ordinances of the City of Manchester, hold a public hearing all in accordance with the provisions of Section 405.550 (D) of the Code of Ordinances of the City of Manchester, and after conducting said public hearing did take the proposed Special Use Permit under advisement; and,

WHEREAS, the Board of Aldermen of the City of Manchester, having fully considered the recommended Special Use Permit, does find that the proposed use would not substantially increase traffic hazards, would not adversely affect the character of the neighborhood, would not adversely affect the general welfare of the community, would not overtax public utilities, and the Board of Aldermen does further find that the proposed use is in the best interest of the public welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF MANCHESTER, STATE OF MISSOURI AS FOLLOWS:

Section One: A Special Use Permit is hereby granted to Precision Massage, LLC (sometimes referred to herein as "Holder") to use the property at 128 Enchanted Parkway, Suite 102 (the "Site") for the operation of a massage therapist facility at 128 Enchanted Parkway, Suite 102, as provided in Section 405.240(C)(5)(h) of the Code of Ordinances of the City of Manchester. Attached hereto as Exhibit "A" is the legal description for the Site.

Section Two: Holder, by accepting and acting under this Special Use Permit, acquiesces and accepts same subject to the reservations, conditions and restrictions which are made a part hereof, and said Holder, by said action, does agree that any time such requirements are not met, this Special Use Permit may be revoked and terminated, and does further agree that it, its successors and assigns, shall be held to have acquired no special rights, privileges, or immunities by virtue of proceeding to expend money, time or effort in the construction, improvement or maintenance of land herein described and for which this Special Use Permit is granted.

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15-

ORDINANCE NO. 15-

Section Three: The Special Use Permit granted hereunder shall be deemed to have been abandoned one (1) year after the date of the adoption of this Ordinance unless Holder has received from the City of Manchester a business license or its equivalent within such year; except that, for reasonable cause, the Board of Aldermen for the City of Manchester may grant one (1) or more extensions of time for additional periods not exceeding ninety (90) days for each such extension within which period such holder shall receive a business license or its equivalent.

Section Four: This Special Use Permit shall be non-assignable without the expressed consent of the City of Manchester and is contingent upon the compliance with the Code of Ordinances of the City of Manchester, the Zoning Ordinance of the City, all applicable building codes, fire codes and other governmental regulations .

Section Five: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law, but is expressly subject to the continuous and ongoing satisfaction of the following specific conditions:

1. All massage therapists employed by Holder or working within the Site shall be duly licensed by the State of Missouri and shall exhibit such licenses in a visible location within the Site.

PASSED AND APPROVED THIS ____ DAY OF _____, 2015.

CITY OF MANCHESTER, MISSOURI

By _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO LEGAL FORM:

City Attorney

INTRODUCED BY ALDERMAN CLEMENT

BILL NO. 15-

ORDINANCE NO. 15-

I, Elizabeth Ann Maddox, on behalf of Precision Massage, LLC, do hereby accept the foregoing Special Use Permit from the City of Manchester upon the terms and conditions above stated, and acknowledge Precision Massage, LLC's intention and obligation to fully comply with the terms and conditions of the aforementioned Special Use Permit.

Dated this _____ day of _____, 2015.

PRECISION MASSAGE, LLC.

By _____
Elizabeth Ann Maddox
Manager

Agenda Item 10d

Exhibit "A"

Lot 3 of Kelly-Covert Office Park, according to the plat thereof recorded in Plat Book 281
Page(s) 9 of the St. Louis County Records.



Agenda Item 10d
APPLICATION FOR SPECIAL USE PERMIT

City of Manchester, 14318 Manchester Rd., Manchester, MO 63011

Ph: 636 227 1385, Ext. 107; Fax: 636 821 8099

REQUIREMENTS

Every application submitted to the Planning and Zoning Commission for review and approval **must contain** the following:

- ☐ A non-refundable fee of \$300.
- ☐ Twenty (20) copies of:
 - o A plot survey/sketch/site plan, to scale and showing lot/property in question.
 - o A letter of intent describing the proposed use of the Special Use Permit. Description can include (but is not limited to) the nature of the business, hours of operation, number of employees, etc.
 - o Information on the number of parking spaces assigned to the space.
 - o Any other pertinent information for the Commission to review with your application.
- ☐ **Completed application** with applicant's (or representative's) name and address who will appear before the Commission and Board.

If any information is incomplete or not provided, the proposal may not be scheduled for a Commission meeting.

PLEASE PRINT

PROPERTY OWNER	Thomas R. Kelly		
ADDRESS	1304 Breezeridge Des Peres, Missouri, 63131		
PHONE	314-609-1051	FAX	314-822-0024

CONTRACTOR/ APPLICANT NAME	Elizabeth Ann Maddox		
COMPANY NAME	Precision Massage, LLC (formerly Sarah Massage Therapy, LLC)		
ADDRESS	16755 Kingstowne Estates Dr. Wildwood, Mo 63011		
PHONE/EXTENSION	314-412-2048	FAX	636-273-9266
PERMIT TO BE PICKED UP BY	<input type="checkbox"/> Property Owner <input checked="" type="checkbox"/> Applicant/Contractor		

ADDRESS OF SPECIAL USE	128 Enchanted Parkway, Suite 102, Manchester, Mo 63021
LEGAL DESCRIPTION OF PROPERTY	N/A (740 square feet)
LEGAL DESCRIPTION OF PROPERTY (continued)	N/A
PROPOSED SPECIAL USE	therapeutic massage therapy
EXISTING ZONING	yes 27 parking spaces

I hereby certify that the information contained in this application and accompanying drawings and/or plats are correct, and that I will conform to all applicable laws of the City of Manchester.

Owner/Contractor Elizabeth Ann Maddox Date 2-2-15

PLANNING AND ZONING USE ONLY

Received by Kathy Annett
Director, Planning and Zoning and Economic Development

City of Manchester Permit # 15-SUP 002

☒ Fee Paid On: 2-3-15

**CITY OF MANCHESTER
PLANNING AND ZONING DEPARTMENT
STAFF REPORT**

Project Information

February 23, 2015

Case: #15-SUP-002

Applicant: Elizabeth Ann Maddox d/b/a Precision Massage, L.L.C.

Activity: Special Use Permit to operate a Massage Therapist Facility

Zoning District: C-1 Commercial District

Address: 128 Enchanted Parkway, Suite 102

Background

The petitioner currently operates a massage therapist facility at 128 Enchanted Parkway in Suite 201. That business, named Selah Massage Therapies, L.L.C., was authorized by a Special Use Permit issued by the Board of Aldermen in 2008. The petitioner is seeking a new Special Use Permit due to the expansion of the business. The petitioner is also changing her business name to Precision Massage, L.L.C.

The current SUP authorizes the operation of a massage facility in a suite that contains one (1) treatment room and a waiting room. The requested SUP would authorize three (3) treatment rooms, a waiting room, and a business office space. The new location will include the owner as a massage therapist, along with two (2) additional therapists as independent contractors. All massage therapists will be licensed by the State of Missouri.

Attached is a copy of the application, aerial plan, legal description, the Statement of Intent from the business owner, the floor plans for the new facility, a map showing the subject property and its zoning, and photos of the property.

Staff Comments

Massage therapists are only allowed by Special Use Permit in the C-1 Commercial District. The Department recommends all practitioners be licensed by the State of Missouri. Even though the petitioner has stated that their therapists will be licensed, the Department believes strongly in this requirement and would encourage the Commission to stipulate this as a condition of the Special Use Permit.

There will be no external changes to the property relative to this business. The business is moving from the second floor to a larger suite on the first floor. The business is replacing a hair salon that was formerly in the space on the first floor. Since the parking requirements are the same for a hair salon and a massage therapist facility, no changes in parking would be necessary. No Site Plan review would be required since there are no changes to the property.

Staff recommends a favorable recommendation of this Special Use Permit application, with the requirement that all therapists be licensed by the State. Should the Commission recommend favorable approval; the application will be set for a public hearing before the Board of Aldermen on March 2, 2015. Due to the fact that the petitioner already has an existing Special Use Permit for the same use, staff felt an expedited timeframe was appropriate.

STATEMENT OF INTENT
FOR
PRECISION MASSAGE THERAPIES, LLC
(FORMERLY SELAH MASSAGE THERAPIES, LLC)

I, Elizabeth Ann Maddox, am a Missouri-Licensed Physical Therapist, and a Nationally Board Certified and Missouri State Licensed Massage Therapist. I am also certified in PNMT, Precision Neuromuscular Therapy, and am an instructor of the PNMT seminars. I intend to rent 128 Enchanted Parkway, Suite 102, Manchester, Missouri, 63021, for the sole purpose of operating my therapeutic massage practice. Because of my experience as a physical therapist, my patients mostly consist of people who have a variety of musculoskeletal and neurological diagnoses.

In August, 2008, I petitioned to occupy 128 Enchanted Parkway, Suite 201, and was approved and have been successfully renting that space to this date. My business has been growing in the interim, now necessitating a move to a larger space. I intend to hire Independent Contractors to fill 2 Full Time Equivalents, so that between those licensed massage therapists and myself, we will fully utilize 3 treatment rooms, a waiting room and an staff office. All of the massage therapists will be fully licensed according to the laws of the State of Missouri, and the City of Manchester, Missouri. As mandated by those laws, each will carry his/her own liability insurance, and will comply with the City of Manchester and State of Missouri laws. The hours of operation will be 7:00 a.m. to 10:00 p.m. Monday through Saturday, between all therapists.

I am also requesting an emergency reading. I am respectfully asking that at my first Public Hearing, March 2, 2015, a second emergency reading could be done. My second hearing normally would be scheduled by your office to be held on March 16, 2015. As I will be out of town on that date, and as my landlord, Tom Kelly, is anxious to complete the move in a timely manner, I am in need of this emergency second reading to take place at the first reading, March 2, 2015.

I sincerely thank you for your time and consideration in this matter.

Elizabeth Ann Maddox, PT/LMT
Owner, Precision Massage, LLC
(formerly Selah Massage Therapies, LLC)

REQUEST FOR PRECISION MASSAGE
(FORMERLY SELAH MASSAGE THERAPIES, LLC)
FOR 128 ENCHANTED PARKWAY
SUITE 102, MANCHESTER, MISSOURI, 63021

February 23 and March 2, 2015

I. CREDENTIALS

A. Physical Therapy - B.S. P.T. Maryville University – 1989. Passed State Licensure exam. Maintain 30 or more hours of accredited continuing education hours every 2 years. Follow all local, state and national laws and codes of ethics.

B. Massage Therapy – Completed a 600 hour program from a Board of Healing Arts approved institution, St. Charles School of Massage Therapy, 2002. Passed National Certification exam, State License and National Board Certification. Maintain 12 hours of continuing education every 2 years. Abide by all State and Local laws.

II. Obtained and Maintain all necessary licenses for both Massage Therapy and Physical Therapy.

III. Professional Resume

A. Physical Therapy –

- 6 years as a staff PT then CCCE at Mercy Hospital, St. Louis, Missouri
- 2 years as a staff PT at Therapy Finders, contract agency
- 8 years as a staff PT at Injury Specialists, chronic pain clinic

B. Massage Therapy –

- 2002-2003 Selah Massage Therapies, LLC owner and operator, providing in-home therapeutic massage
- 2003-2008 Selah Massage Therapies, LLC owner and operator, providing therapeutic massage therapy on an out-patient basis at Mason Ln. location
- 2008 to present Selah Massage Therapies, LLC owner and operator, providing therapeutic massage therapy on an out-patient basis at 128 Enchanted Parkway, Suite 201
- 2010 to present instructor for NMT Midwest teaching PNMT at massage therapy schools as continuing education

III. Location: Reason for relocation. Expanding practice in response to increased demand/growing business, requiring taking on independent contractors and requiring greater space. Parking spaces equal 27 and square footage of suite 102 is 740 ft². Therapists only seeing 1 patient at a time, parking needs are met. By nature, massage therapy is exceedingly quiet in nature, and thereby not disturbing to surrounding businesses. My patient base is referrals from physician, chiropractors, physical therapists. Patients consist of chronic pain, neurological, orthopedic, pregnancy, stress management and musculoskeletal issues.

Missouri Revised Statutes

Chapter 324 Occupations and Professions General Provisions

←324.262

Section 324.265.1

324.267→

August 28, 2014

Massage therapists, qualifications of applicants--waiver, when--licensure term, renewal--student license, when--provisional license, when--exemptions--exemptions for certain therapists licensed in other jurisdictions.

324.265. 1. A person desiring a license to practice massage therapy shall be at least eighteen years of age, shall be of good moral character, shall pay the appropriate required application fee, and shall submit satisfactory evidence to the board of meeting at least one of the following requirements:

(1) Has passed a statistically valid examination on therapeutic massage and body work which is approved by the board, prior to August 28, 1999, and applies for such license by December 31, 2000; or

(2) Has completed a program of massage therapy studies, as defined by the board, consisting of at least five hundred hours of supervised instruction and subsequently passing an examination approved by the board. The examination may consist of school examinations. The program and course of instruction shall be approved by the board.

(a) The five hundred hours of supervised instruction shall consist of three hundred hours dedicated to massage theory and practice techniques, one hundred hours dedicated to the study of anatomy and physiology, fifty hours dedicated to business practice, professional ethics, hygiene and massage law in the state of Missouri, and fifty hours dedicated to ancillary therapies, including cardiopulmonary resuscitation (CPR) and first aid.

(b) A person completing a massage therapy program comprised of less than five hundred hours of supervised instruction may submit an application for licensure and the board shall establish requirements for the applicant to complete the requirements of paragraph (a) of subdivision (2) of this subsection.

2. A person who has practiced less than three years or has less than one hundred hours of training may request a waiver of the requirements of subsection 1 of this section and apply for a temporary two-year license which shall not be renewable. By the end of such two-year period, such person shall complete at least one hundred additional hours of formal training, including at least twenty-five hours in anatomy and physiology, in a school approved by the board. Such person shall have until December 31, 2000, to apply for a temporary license pursuant to this subsection.

3. Each license issued pursuant to the provisions of this section shall expire on its renewal date. The board shall renew any license upon:

- (1) Application for renewal;
- (2) Proof, as provided by rule, that the therapist has completed twelve hours of continuing education; and
- (3) Payment of the appropriate renewal fee. Failure to obtain the required continuing education hours, submit satisfactory evidence, or maintain required documentation is a violation of this subsection. As provided by rule, the board may waive or extend the time requirements for completion of continuing education for reasons related to health, military service, foreign residency, or other good cause. All requests for waivers or extensions of time shall be made in writing and submitted to the board before the renewal date.

4. An applicant who possesses the qualifications specified in subsection 2 of this section to take the examination approved by the board may be granted a provisional license to engage in the practice of massage therapy. An applicant for a provisional license shall submit proof that the applicant has applied for the examination approved by the board. A provisional license shall be valid for one year from the date of issuance and shall be deemed void upon its expiration date. A provisional licensee is prohibited from practicing massage therapy after expiration of the provisional license.

5. As determined by the board, students making substantial progress toward completion of their training in an approved curriculum shall be granted a student license for the purpose of practicing massage therapy on the public while under the supervision of a massage therapy instructor.

6. A student license may be renewed until the student completes such student's training. Upon request, the board may extend a provisional license for good cause at the discretion of the board. An application for the extension of a provisional license shall be submitted to the board prior to the expiration of the provisional license.

7. The following practitioners are exempt from the provisions of this section upon filing written proof with the board that they meet one or more of the following:

- (1) Persons who act under a Missouri state license, registration, or certification and perform soft tissue manipulation within their scope of practice;
- (2) Persons who restrict their manipulation of the soft tissues of the human body to the hands, feet or ears;
- (3) Persons who use touch and words to deepen awareness of existing patterns of movement in the human body as well as to suggest new possibilities of movement;
- (4) Persons who manipulate the human body above the neck, below the elbow, and below the knee and do not disrobe the client in performing such manipulation.

8. Any nonresident person licensed, registered, or certified by another state or territory of the United States, the District of Columbia, or foreign territory or recognized certification system determined as acceptable by the board shall be exempt from licensure as defined in this chapter, if

such persons are incidentally called into the state to teach a course related to massage or body work therapy or to provide massage therapy services as part of an emergency response team working in conjunction with disaster relief officials.

9. Any nonresident person holding a current license, registration, or certification in massage therapy from another state or recognized national certification system determined as acceptable by the board shall be exempt from licensure as defined in this chapter when temporarily present in this state for the purpose of providing massage therapy services at special events such as conventions, sporting events, educational field trips, conferences, and traveling shows or exhibitions.

(L. 1998 H.B. 1601, et al., A.L. 1999 H.B. 343 merged with S.B. 362, A.L. 2006 S.B. 756, A.L. 2008 H.B. 1419)

2006 1999

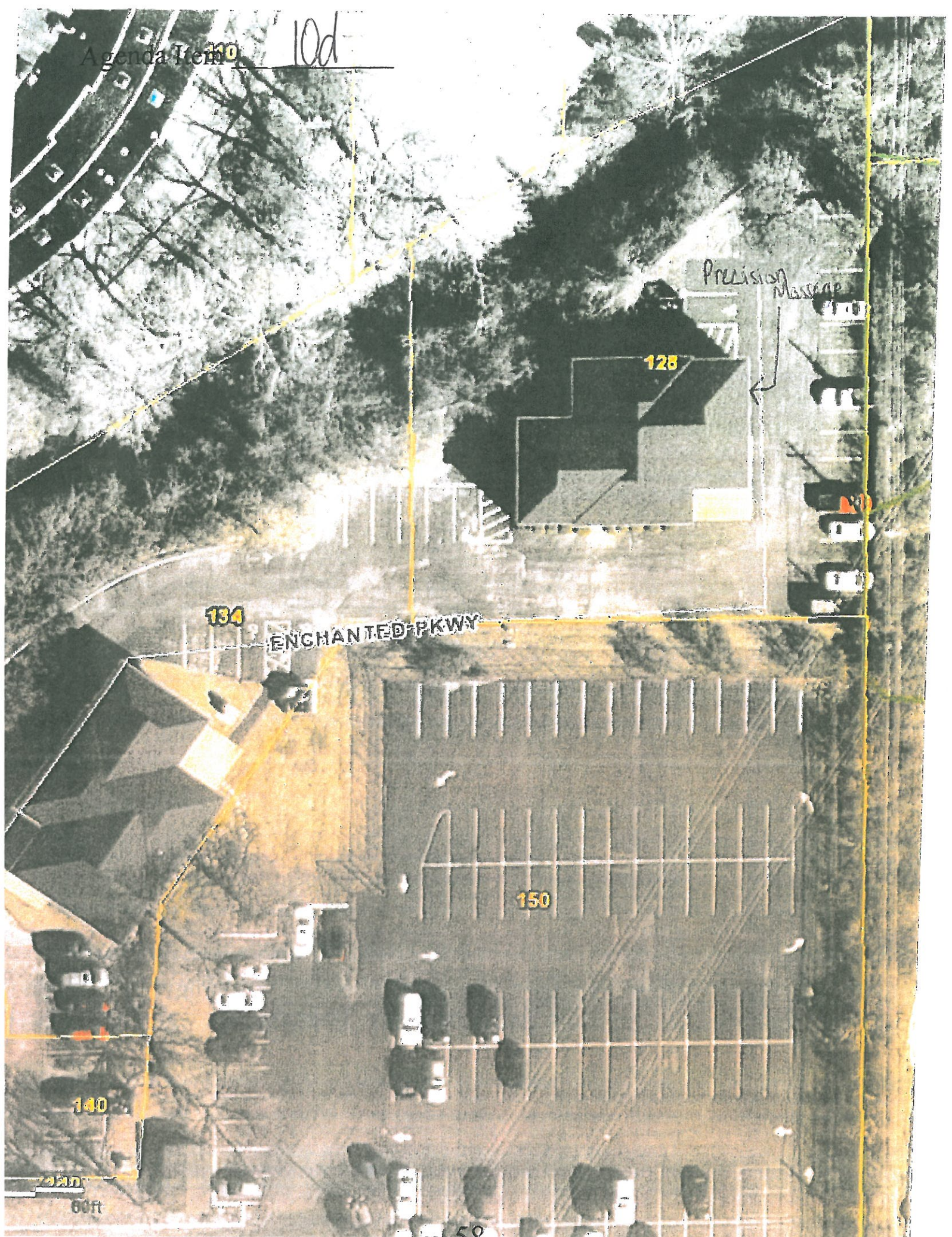
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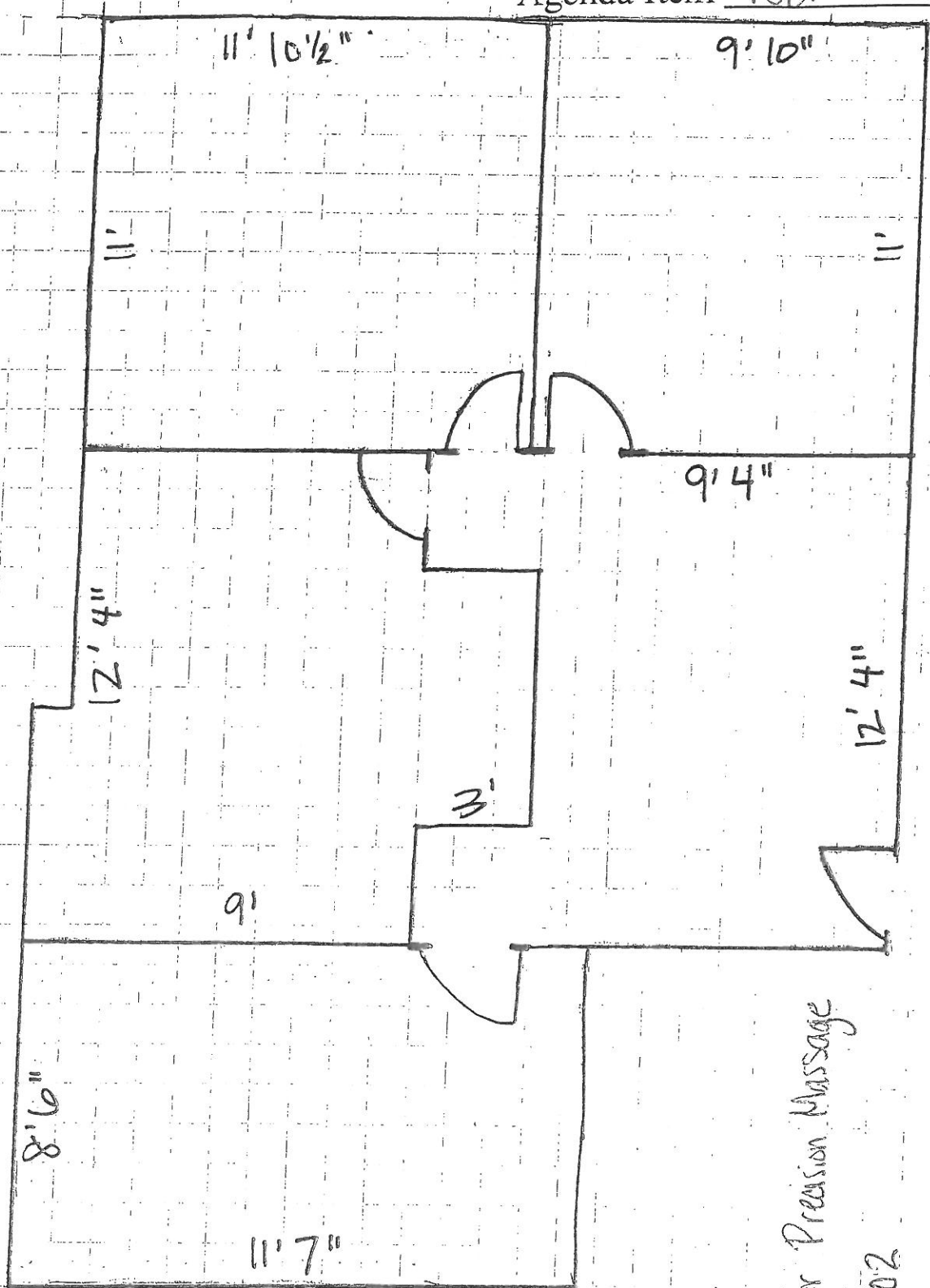


Missouri General Assembly

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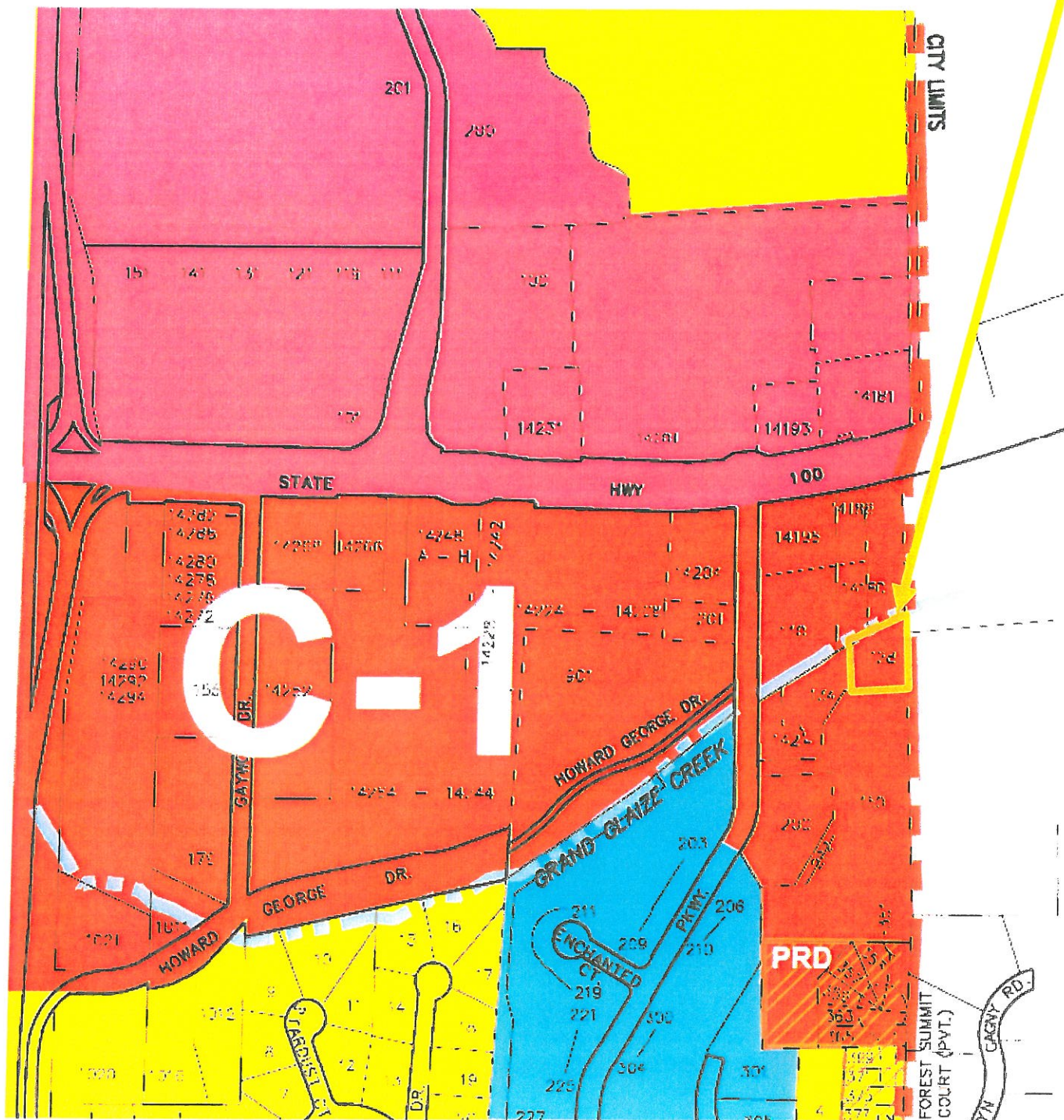


Floor plan for Precision Massage
#15-SUP-002

10d

128 Enchanted Parkway, Suite 102.

The property is zoned C-1 Commercial District.



Precinct Map

